AGENDA REQUEST FORM

Springfield-Greene County Library District · Springfield, Missouri

The Springfield-Greene County Library Board of Trustees meets at 4 p.m. on the third Tuesday of each month. Meeting location varies; call the Library administrative offices at (417) 883-5366.

Individuals or groups may address any item on the agenda or introduce a new item before the Board of Trustees. **Deadline for such requests to appear on the formal agenda is close of business day on the second Tuesday of the month.**

Individual and group names are recorded for the Library Board of Trustees meeting minutes. Individuals or groups may speak up to five minutes per topic. They will be heard in the order in which requests are received unless the chair rules otherwise.

Fill out this form and submit it to the Library.

Meeting date I wish to attend: _____

Name: _____

Group affiliation (if applicable): _____

Street Address: _____

City: _____ **State:** MO **Zip code:** _____

Telephone number: _____

Topic I wish to address:

Email the completed form to publiccomment@thelibrary.org or print the form and return it to the Library Business Office, Public Comment, 4653 S. Campbell Ave., Springfield, Mo., 65810-1723.