



Springfield-Greene County Library Board of Trustees  
December 21, 2021  
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, December 21, 2021, at 4:00 p.m. at the Midtown Carnegie branch library.

Members of the Board of Trustees were present or absent as follows:

**Roll Call**

**Present/Absent**

Emily Denniston, President and Member:	Present
Clinton Beecham, Vice President and Member:	Present
Rachael Morrow, Treasurer and Member:	Present
Stacey Penney, Secretary and Member:	Present
Cindy Waites, Member:	Present
Michelle Nahon Moulder, Member:	Absent
David Yancey, Member:	Present
Samuel Snider, Member:	Absent
Chris Bozarth, Member:	Absent

The President of the Board of Trustees called this meeting to order at 4:08 p.m.

**Consent Agenda:**

- Minutes – November 16, 2021 Board Meeting  
A motion was made (Ms. Waites) and seconded (Mr. Yancey) to approve the consent agenda. Motion carried.

**Standing Committees:**

**Buildings & Grounds Committee:**

Mr. Beecham reported for the Buildings & Grounds Committee that met on December 14.

The utility easements have been completed for Library Express East. We are hopeful that building permits will be issued in January. The lease will begin on March 1. The mobile library has been repaired. There was damage to the local history windows. Replacement glass has been ordered and is significantly delayed.

**Executive Committee:**

Ms. Denniston reported for the Executive Committee that met on December 14. The meeting consisted of previewing the November agenda and updates on the goals of the Director.

**Finance & Personnel Committee:**

Ms. Morrow reported for the Finance & Personnel Committee that met on December 21.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of November 30, 2021, 41.7% of the fiscal year has elapsed with 32.7% of the budget being spent, 9% under budget for expenditures.

The Finance & Personnel committee brought a recommendation to the Board to recognize Juneteenth as a holiday, following the actions of the City of Springfield and Greene County. The motion was seconded by Ms. Penney. Ms. Waites expressed that, although not specifically in relation to this holiday, we need to remain aware of continuing to add holidays going forward. Motion carried with one abstention.

**Report of the Director:**

Ms. Cooper highlighted many items from the Executive Director's Report for December 2021. Please see the Executive Director's Report for December 2021.

**Presentation of Audit:**

Roberts, McKenzie, Mangan & Cummings presented to the board with the FY 21 audit report. Staff was commended for their work to assist with the audit and the organization in advance.

Please see the report in the attachment. The Library received a clean opinion and a strong audit.

A motion was made (Ms. Morrow) and seconded (Mr. Beecham) to accept the auditor's report. Motion carried.

**Overview of Strategic Plan:**

Ms. Cooper provided an overview of the Strategic Plan, reviewing the three strategic initiatives, including the goals and deliverables for each. AdStaff has been working on a timeline for deliverables, which is expected to be completed in January 2022. Each deliverable has a chair assigned and members on the committee from across the district. Six deliverables were completed in 2021

**Miscellaneous Items:**

Ms. Denniston expressed gratitude to the Board and Library team that have continued to be responsive and creative in continuing uncertainty.

**Board Members**

**Yes/No**

Emily Denniston, President and Member:

Yes

Clinton Beecham, Vice President and Member:

Yes

Rachael Morrow, Treasurer and Member:

Yes

Stacey Penney, Secretary and Member:

Yes

Cindy Waites, Member:

Yes

David Yancey, Member:

Yes

The regular session adjourned at 4:48 p.m.

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Board of Trustees

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Planning & Development Librarian