



Springfield-Greene County Library Board of Trustees
December 19, 2023
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, December 19, 2023, at 4:30 p.m. at the The Library Center.

Members of the Board of Trustees were present or absent as follows:

<u>Roll Call</u>	<u>Present/Absent</u>
Rachael Morrow, President and Member:	Present
Stacey Penney, Vice President and Member:	Present
Aaron Jones, Treasurer and Member:	Present
Chris Bozarth, Secretary and Member:	Present
Clinton Beecham, Member:	Present
Samuel Snider, Member:	Absent
Robert Stephens, Member:	Absent
Melanie Weiler, Member:	Present
David Yancey, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:15

Public Comment Session:

Brenda Miller

- Republic Library Location was discussed
 - Highlighted topics on keeping the library at the current locations and why we should keep the building at the existing site.

Standing Committees:

Buildings & Grounds Committee:

Rachael Morrow reported that after seeking a legal opinion, the Library does not have to pay federal prevailing wages but will have to pay state prevailing wage. Sapp has prepared initial designs for the Library Center. Crossland Construction reported that pipes at Midtown were higher than expected. Republic staff visited Monett library to look at Paragon's designed building.

Executive Committee:

Rachael Morrow reported for the Executive Committee that met on December 12, 2023. The meeting consisted of previewing the executive search committee requirements and transition plans.

Finance and Personnel Update:

Aaron Jones presented a financial update. See notes below.

As of November 30, 2023

- 41.7% of the years has elapsed
- 32.8% of the budget has been spent
- 8.9% under budget for expenditures

Revenues

- Taxes received in November were \$27,769.62 which included delinquent taxes & penalty & interest on taxes.
- Revenue other than taxes in November was \$188,252.26, at 43.7% of the amount budgeted.
- Total revenue for November was \$216,021.88.
- Copy Machines brought in \$6,833.19 in November bringing us to 42.4% of the budget.
- Interest rates went down for the first time this year from 5.81% in October to 5.58% in November. Still we earned \$43,665.85 on our cash holdings putting us at 139% of the budgeted amount.
- Out of County fees are at 48.5% of the budget. We collected \$3,920 in November.
- Passport Fees revenue in November was \$20,880, bringing us to 45.2% of the budget.
- Athletes & Entertainers money came in for November in the amount of \$80,000 putting us at 100.5% of the budgeted amount. We expect to receive additional monies for A&E and regular state aid in quarters 3 & 4.

Expenses

- Salaries for November were \$603,811.19 with headcounts of 230/233.
- Health care claims remain 8% under budget through November.
- Total personnel expenses for November were \$770,283.97, at 39.2% of the budget.
- Utilities for November were \$21,533.68 putting us at 37.8% of the budget.
- Insurance and building rental expenses are cyclical.
- Total operating expenses for November were \$1,260,924.52 making our expenses 33.6% of the budget.

Operating cash at the end of November was \$2,804,853.27.

Capital/Reserve fund total at the end of November was \$4,665,676.34.

He also reported on the presentations by firms proposing on searching for a new library director.

A motion was made by Aaron Jones seconded by David Yancy, to contract with scion to search for a new Library Director.

Motion carried.

Report of the Director:

Regina Cooper highlighted many items from the Executive Director's Report for December 2023. Please see the Executive Director's Report for December 2023.

Library Foundation update:

Regina Cooper provided an update for the Foundation for December 2023. Please see attached foundation report.

ARPA Update:

Regina Cooper – Reported on contract negotiations on contract with Paragon They had a second programming meeting and Paragon sent a proposed schedule for the project. It was discussed on having a site decision by end of January. It was discussed having Paragon present at the January board meeting on the design process.

Unfinished Business:

Aaron Jones presented on executive search firms.

He will let the losing bidders know and will proceed with Scion.

New Business:

RMMC presented on FY-2023 financial audit. See attached audit.

Miscellaneous Items:

Rachael Morrow told us Samuel Snider has resigned from the board. The Greene County Commission is actively working appointing a replacement.