



Springfield-Greene County Library Board of Trustees  
February 21, 2023  
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, February 21, 2023, at 4:00 p.m. at the Willard Branch Library.

Members of the Board of Trustees were present or absent as follows:

**Roll Call**

**Present/Absent**

Clinton Beecham, President and Member:	Absent
Rachael Morrow, Vice President and Member:	Present
Stacey Penney, Treasurer and Member:	Present
Samuel Snider, Secretary and Member:	Absent
Cindy Waites, Member:	Present
David Yancey, Member:	Absent
Chris Bozarth, Member:	Present
Emily Denniston, Member:	Absent
Aaron Jones, Member:	Present

The Vice President of the Board of Trustees called this meeting to order at 4:14 p.m.

**Consent Agenda:**

- Minutes – January 17, 2023 Board Meeting  
A motion was made (Ms. Waites) and seconded (Mr. Jones) to approve the consent agenda with a statement added regarding the motion made related to the Capital Projects budget and updating the roll call. Motion carried.

**Standing Committees:**

**Buildings & Grounds Committee:**

Ms. Waites reported for the Buildings & Grounds Committee that met on February 14.

Items discussed include the snow removal bid, security issues related to Library Express West, and engineering bids for the Friends of the Library dock. A noise study was also completed at the Schweitzer Brentwood Branch based on complaints from the neighbor. The noise level fell between rainfall and normal voice level.

A motion was made by the Buildings & Grounds Committee (seconded by Mr. Jones) to give notification of intent to renew the lease for the Park Central Branch for another year (through June 30, 2024). Motion carried.

Larry Lipscomb is proposing to build a building for the library on land in Republic that the city is providing (we would do the interior “infill”). Regina will contact Lincoln Hough and /or the Lieutenant Governor to confirm if the proposed, completed, building would be able to be used as a match. The Library attorneys will look over the proposal.

The ditch project at TLC has been completed in front of the building. The north side is still unfinished, and we do not have an anticipated completion date at this point.

We will hold off seeking another vendor in the former Seattle Roast space until we have more information on the auditorium proposal.

The Contract from Sapp received has been received and reviewed by the District. Changes have been requested and sent to Sapp for review before they will go to the District’s attorney for final contract review.

RFQs for Midtown project will be the same process as TLC project. Presentations should focus specifically on Midtown.

**Executive Committee:**

Ms. Morrow reported for the Executive Committee that met on February 14. The meeting consisted of previewing the February agenda and updates on various District projects.

**Finance & Personnel Committee:**

Ms. Penney reported for the Finance & Personnel Committee that met on February 21.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of January 31, 2023, 58.3% of the fiscal year has elapsed with 48.2% of the budget being spent. Tax revenue receipts (currently at 70.5% of the budgeted amount) are slightly behind the same time last year (77.1%), although a sizeable deposit was received in February.

Interest income remains at more than the budget amount even after adjusting the budget line-item upward by \$75,000 with interest rates continuing to rise.

**Report of the Director:**

Ms. Cooper highlighted many items from the Executive Director’s Report for February 2023. Please see the Executive Director’s Report for February 2023.

**Library Foundation update:**

None for this month.

**Strategic Plan Update – Encourage Patron Engagement & Suggestions**

The Director provided updates on several parts of the Strategic Plan.

A motion was made (Ms. Morrow) and seconded (Ms. Penney) to go into closed session pursuant to R.S.Mo. §610.021(2) and approved by a roll call vote.

<u>Board Members</u>	<u>Yes/No</u>
Rachael Morrow, Vice President and Member:	Yes
Stacey Penney, Treasurer and Member:	Yes
Cindy Waites, Member:	Yes
Chris Bozarth, Member:	Yes
Aaron Jones, Member:	Yes

The regular session adjourned at 5:04 p.m.

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Board of Trustees President

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Board of Trustees Secretary