



Springfield-Greene County Library Board of Trustees
October 18th, 2022
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, October 18, 2022, at 4:00 p.m. at the Library Center.

Members of the Board of Trustees were present or absent as follows:

Roll Call

Present/Absent

Clinton Beecham, President and Member:	Present
Rachael Morrow, Vice President and Member:	Present
Stacey Penney, Treasurer and Member:	Present
Samuel Snider, Secretary and Member:	Present
Cindy Waites, Member:	Present
David Yancey, Member:	Absent
Chris Bozarth, Member:	Present
Emily Denniston, Member:	Present
Aaron Jones, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:08 p.m.

Consent Agenda:

Minutes – September 20th, 2022 Board Meeting

N/A- No official motion was made.

Standing Committees:

Buildings & Grounds Committee:

Ms. Denniston reported for the Buildings & Grounds Committee that met on October 11th 2022.

Discussion was made with the Coryell Group regarding shared easement access between the Coryell Group development and the Library Center property.

The Library Center

- The desks in the Collection Services Area have been replaced
- Flooring on the 2nd floor replacement was delayed. The supplies are anticipated to arrive on November 18.

The Library Station

- Skylights are going to be replaced. The bid came in slightly under budget at \$14,800

Midtown Carnegie

- Building doors are having issues and repairs will be made
- A basement water leak was discovered and the bid for repair came in at \$3200

Republic Branch

- We have not yet heard from the County on the status of receiving ARPA funds
- The committee discussed the importance of the Foundation in this project and setting strong fundraising goals

Executive Committee:

Mr. Snider reported for the Executive Committee that met on October 11th 2022. The meeting consisted of previewing the October agenda, ARPA funds updates, and discussion regarding a proposal by Ms. Hopkins on behalf of the equity and inclusion committee on the creation of an equity and inclusion statement for the library district.

Finance & Personnel Committee:

Ms. Penney reported for the Finance & Personnel Committee that met on October 18th, 2022.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of September 30, 25% of the fiscal year has elapsed with 19.6% of the budget being spent. Interest income is significant ahead of the budgeted amount (86.6%) due to the increase in interest rates over the last several months. Salaries for the month of September appear high due to final wages paid to a former District employee. The Finance Director is working on looking into an inquiry made by Ms. Penney regarding the potential liability for unused time off that would be payable to District employees upon termination. The LAGERS invoice for September was not received by the Business Office until October 4, so no payments for LAGERS are reported on the Monthly Budget Summary. Depending on the timing of the next invoice, there may be two LAGERS payments for the month of October. Library Collections expenses remain low until the second half of the fiscal year because January – May are when a lot of the electronic subscriptions come due. Ms. Waites requested that the Finance & Personnel Committee review the Republic Branch Library purchase details and mechanics at the November Committee meeting.

Report of the Director:

Ms. Cooper highlighted many items from the Executive Director’s Report for October 2022. Please see the Executive Director’s Report for October 2022.

Library Foundation update:

Ms. Wilson provided an update for the Foundation. Please see the Library Foundation Report for October 2022. Please see foundation report for October 2022.

Old Business:

Ms. Cooper discussed ARPA funds via email with district library attorney and is awaiting a response back. Mr. Beecham discussed a request he made to the district library attorney requesting a legal opinion on the Republic library location purchase price.

New Business:

Ms. Cooper discussed secretary of state “Library Certification Requirement for the Protection of Minors” rule for library materials.

A motion to adjourn was made (Mr. Bozarth) and seconded (Ms. Penney). Motion carried.

<u>Board Members</u>	<u>Yes/No</u>
Clinton Beecham, President and Member:	Yes
Stacey Penney, Treasurer and Member:	Yes
Cindy Waites, Member:	Yes
Chris Bozarth, Member:	Yes
Emily Denniston, Member:	Yes
Aaron Jones, Member:	Yes

The regular session adjourned at 4:54 p.m.

Board of Trustees President

Board of Trustees Secretary