



**Springfield-Greene County Library Board of Trustees
September 20, 2005
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, September 20, 2005, at the Library Center.

Members present: Bruce Chrisope, Krystal Compas, Gary Funk, Neal Guion, Cherri Jones, Rodney Nichols, Stephanie Stenger-Montgomery, Jean Woody

Member absent: Morey Mechlin

Library Board President Krystal Compas introduced Neal Guion, a City appointee to the Library Board.

Disposition of Minutes: Chrisope moved to approve the August 30, 2005, minutes. Woody seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Nichols yea, Woody yea. Motion carried.

Finance and Personnel Committee: Auditors from Roberts, McKenzie, Mangan and Cummings completed their field work in September and will report at the November Board meeting. Through August, the Library was 1.8% under budget. Income included annual invoice receipts from consortium members and payments from City Utilities and the Springfield Public Schools for leasing the north parking lots at the Midtown Carnegie Branch. Grant income included reimbursements from the Library Services and Technology Act (LSTA) for the Frisco digitization project and from the Early Learning Opportunities Act Stories-To-Go grant for salaries and materials.

Expenses included repair and inspection of the rooftop HVAC units at the Library Center and repair and replacement of air dampers at the Brentwood Branch from Account 5374 Building Repair. Computer Hardware Account 6415 included computers and monitors for the Brentwood Branch as well as a new printer for the Library Station.

Chrisope moved to accept the financial report as presented. Nichols seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Nichols yea, Woody yea. Motion carried.

Stephanie Stenger-Montgomery arrived at the meeting.

Buildings and Grounds Committee: Planning and Development Coordinator Carol Grimes reported that Strafford architect Buddy Webb reviewed options at the Strafford City Council meeting for renovating the police station as well as alternative options for a proposed branch. The Library is awaiting a response to a proposal made to the Strafford City Council for library services that could possibly begin in July 2006.

Buildings and Grounds Committee Chair Jean Woody did not receive notice about a September 12 Tax Increment Financing (TIF) Commission meeting until the day of the meeting. She had other commitments and was not able to attend the meeting. The agenda included a request for consideration for tax increment financing for a proposed development to be located close to the Harter House grocery in Strafford.

Consultants for the History Museum of Springfield and Greene County met with Community Foundation of the Ozarks Director Gary Funk, the Chamber of Commerce Heritage Group, a Founders Park representative and Jim Baker with Missouri State University. Their priority issues include the mission, vision and financial future of the History Museum. The development of a regional center for digitization was also a recognized need.

Ann Hawkins and Library Center Branch Manager Lorraine Sandstrom were added to the Center City Branch Advisory Council. The Council is charged with assisting the Drury University architect students as they brainstorm ideas for a downtown library.

Busch and Grimes along with Drury University architect students toured the Heers site on September 13. The Heers building is being renovated and may be one of the possible sites proposed by the students at the Design Charette which will be held on September 23-25.

Programs, Services and Technology Committee: Chair Cherri Jones reported that the committee reviewed the Programming, Circulation and Information Services sections of the Strategic Plan.

Library card registrations increased 8.6% with a total of 1,866 new cardholders in August. Circulation increased 11.1% with 293,101 materials circulating systemwide. Systemwide, 1,208 groups used the meeting rooms with an attendance of 8,576 and 144 programs were held with an attendance of 2,969. There were 752,283 searches from the Library's electronic products. The web server recorded a total of 391,382 page views by 47,449 visitors during the month of August.

Report of the Director: Lori Strawhun was introduced as the new Human Resources Manager.

Community Relations Director Jeanne Duffey displayed the new Café 641 logo and a draft of the new restaurant's menu. The logo was created by Graphic Designer Danny Dye. The Library agreed to a settlement with Churchill Coffee Company to purchase a portion of their café equipment at the termination of the lease.

Busch gave an update on state budget funding concerns for the upcoming year. She talked with Governor Blunt's Chief of Staff, Ken McClure, about concerns with MOREnet funding. Busch is scheduled to be in Jefferson City on October 7 to meet with State Budget Director Larry Schepker.

Board Education: Youth Services Associate Tracy Biggers reported on record-breaking summer reading program participation with 5,353 children and 608 teens participating. More than 2,300 patrons participated in the Springfield Cardinals Family Reading Club. The Show Me Connection brochure was distributed to school principals when Library staff visited the schools in the spring promoting the summer reading program. The brochure outlined a study commissioned by the Missouri Department of Elementary and Secondary Education and the Missouri State Library. The report highlighted the positive effect summer reading programs and library usage has on student achievement.

New Business: Library Center Branch Manager Lorraine Sandstrom reviewed the revisions to the Library Fines and Checkout Policies. Changes included increasing the fine checkout limit from \$5 to \$10, raising the total checkout limit to 50 items and removing checkout limits from DVDs.

Chrisope moved to approve the revisions to the Library Fines Policy and the Checkout Policy. Jones seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Compas made the following committee appointments: Finance and Personnel: Bruce Chrisope, chair; Stephanie Stenger-Montgomery. Buildings and Grounds: Jean Woody, chair; Gary Funk, Cherri Jones. Programs, Services and Technology: Cherri Jones, chair; Morey Mechlin, Rodney Nichols.

Funk moved to reappoint Pat Walker and Tom Slaight to the Library Foundation Board of Directors with their terms expiring in 2007. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Woody moved to reappoint Doug Lee and Sherry Cook to the Library Foundation Board of Directors with their terms expiring in 2008. Jones seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Woody moved to appoint Bill Bogart and Joan Young to the Library Foundation Board of Directors with their terms expiring in 2008. Jones seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Funk moved to elect Treasurer Bruce Chrisope as the employer delegate for the LAGERS Annual Meeting to be held October 27-28, 2005, at the University Plaza Hotel in Springfield. Woody seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Funk moved to renew the line of credit contract authorizing the borrowing of \$2,000,000 for gap financing with The Signature Bank. Woody seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

The meeting adjourned at 4:55 p.m.

Board of Trustees

Debbie Eckert, Business Office Manager