



**Springfield-Greene County Library Board of Trustees
January 16, 2018
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, January 16, 2018, at 4:00 p.m. at the Midtown Carnegie Branch Library, 397 E. Central, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

1. Roll Call

| | <u>Present/Absent</u> |
|---|------------------------------|
| a. Michele Risdal-Barnes, President and Member: | Present |
| b. Steven Ehase, Vice President and Member: | Absent |
| c. Ashley Norgard, Secretary and Member: | Absent |
| d. Derek Fraley, Treasurer and Member: | Present |
| e. Cindy Waites, Member: | Present |
| f. Catherine Moore, Member: | Present |
| g. Matthew Simpson, Member | Absent |
| h. Andrea McKinney, Member | Present from item 6 |
| i. Bill Garvin, Member: | Present |

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

2. Public Comment:

There were no public comments.

3. Disposition of Minutes: The minutes of the December 19, 2017 meeting were reviewed.

Moore moved to approve the minutes as presented for the regular session board meeting of December 19, 2017; Garvin seconded. Risdal-Barnes yea, Fraley yea, Moore yea, Waites yea, Garvin yea. Motion carried.

4. Standing Committees:

Finance and Personnel Committee: Fraley reported for the Finance-Personnel Committee that met Tuesday, January 16, 2018 at 3:00 p.m.

Fraley reported highlights from the December 2017 financials as presented. Specific documents covered included:

- Monthly Budget Summary Month Ending December 31, 2017
- Discretionary Budgets Expenditures December 2017
- Balance Sheet December 2017
- Cash Flow Report December 2017

Buildings and Grounds Committee: Garvin reported for the Buildings and Grounds Committee that met Tuesday, January 9, 2018 at 8:00 a.m.

Garvin reported highlights including:

- It is time to replace the District's "elderly" Dodge minivan with a new minivan to be purchased in January 2018. Leland Blatter and Alison Eckhardt have begun the process of shopping for the new minivan.
- The District's Honda CRV was involved in a fender-bender and sustained minor damage. That damage is to be repaired this month. No insurance claim was filed.
- The recycling center at Central Ave and Summit has been in operation since 2008 and began as a partnership between Drury University, Ozarks Technical Community College and a number of other entities including the Library District. We made a \$1,033 contributing payment in the beginning. The center is only partially self-sustaining. The balance needed to support the center comes from sponsoring entities. The Library District has recommitted to fund the recycling center again by making a \$1,000 contributing payment to last another 5-10 years.
- Businesses near Kearney and I-44 met recently to discuss problems with crime in the area. The meeting was held at the Library Station with local law enforcement in attendance.
- On December 13, 2017 the Library received a letter from a land-use inspector with the city of Springfield notifying the Library of the accumulation of trash and debris behind the Library Station property. It was determined to be mostly located on the adjacent Seasons Hospice property to the west. Work is ongoing to resolve the issue.

5. Report of the Director:

Cooper highlighted many items from the Executive Director's Report for January 2018. Please see *Executive Director's Report* for January 2018.

6. Foundation Update:

Cooper gave the Library Foundation report and said that we should hear from the Community Foundation of the Ozarks by January 20 if we qualify for an upcoming matching grant opportunity. In addition, the Library Foundation board is considering another possible fundraiser in connection with April's Big Read event.

The district will present the Foundation with a Cultural Arts grant request for \$1,300 to complete the funding for the Kimberly Brubaker Bradley author event. Lastly, \$2,405 in contributions have been received from an end-of-year mailing coordinated by the Foundation in December of 2017.

7. Old Business:

none

8. New Business:

a. General Conduct Policy revision – this topic has been tabled until the February 2018 Board meeting due to Jim Schmidt's unexpected absence.

b. PILOT discussion – This is a last-minute development prompted by an email letter received by Regina Cooper on Wednesday afternoon. This has to do with RSMo Chapter 99 abatements. State statute allows cities and/or counties to place a workable program in place for Chapter 99 abatements. The Springfield City Council is proposing that as part of the workable program, payments in lieu of taxes (PILOT) be collected, and the

city keep the PILOT dollars instead of distributing them to the taxing jurisdictions including the Library District and the school district. Council members Mike Schilling and Richard Ollis are sponsoring the ordinance. A public hearing was scheduled for tonight, January 16. Springfield Schools Superintendent John Jungmann asked the City Council to table this issue until it could be discussed with all of the taxing jurisdictions. Mike Schilling emailed Regina Cooper last night and will propose City Council table this until they have a conversation with all of the taxing jurisdictions. Cooper asked the Board if they wish for Community Relations Director Kathleen O'Dell to go to the City Council meeting this evening to get our name on the agenda for public comment. The Board agreed that Kathleen go directly there, and Regina will join her after the board meeting. Tax abatements that are 99s are the least impactful to us because each abatement is capped at 10 years. We get the money for the property at the rate it was assessed before the renovation. They pay us PILOT payments each year. Holding the PILOT numbers in the city coffers with the 10-year abatements sets a very bad precedent. We want to support development that is good for the community, but we feel the city is moving in a direction that impacts other taxing jurisdictions negatively. Increasingly, the city is offering abatements as a redevelopment incentive. It is the Board's desire that the Library administration be present and represented at tonight's city council meeting.

9. Retirement Recognition:

Sheryl Gebhart was recognized by the Board of Trustees for her dedicated service as an employee of the Library since 1992. Best wishes to Gebhart on a happy retirement.

10. Miscellaneous Items

Adjournment to Closed Session: There being no further business, Risdal-Barnes called for a motion to adjourn the regular session and go into closed session citing Missouri Revised Statute section 610.021(13). Fraley motioned to adjourn the regular session and go into closed session citing Missouri Revised Statute section 610.021(13). Moore seconded.

Roll call vote on adjourning to closed session: Risdal-Barnes yea, Fraley yea, Moore yea, Waites yea, Garvin yea, McKinney yea. Motion carried.

The regular session was adjourned at 4:50 p.m.

Board of Trustees

Business Office Manager