



Springfield-Greene County Library Board of Trustees
March 20, 2007
Minutes

The Springfield-Greene County Library Board of Trustees met on Tuesday, March 20, 2007, at the Library Center with President Krystal Compas presiding.

Members present: Bruce Chrisope, Krystal Compas, Neil Guion, Cherri Jones, Morey Mechlin, Stephanie Stenger-Montgomery, Rodney Nichols

Members absent: Gary Funk, Jean Woody

Disposition of Minutes: Chrisope moved to approve the February 20, 2007, minutes. Mechlin seconded. Chrisope yea, Compas yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Nichols yea. Motion carried.

Finance and Personnel Committee: Through February, the Library was 8.5% under budget. Income included annual Sur Tax revenue. Trust Income showed a credit balance because income designated for the Library Foundation was inadvertently deposited in the Library's account.

Expenses included spreading salt at the branches from the January ice storm in Account 5319 Professional Services. Journal entry corrections were also made between Account 5229 Programming and Professional Services for contracted services from the summer reading program. Account 5371 Building Repairs included the final payment on materials to replace the sink in the men's restroom at the Library Center. Account 5373 Office Equipment Repair included annual maintenance from Smart Access Manager (SAM) computer sign-up software. A deposit was made on furniture for the Strafford Branch from Account 6411 Office Furniture and Equipment, and a deposit was refunded on a vehicle for the Outreach Services Department from Account 6412 Motor Vehicles.

The gross profit margin for Café 641 was 54.3% with total income of \$16,857.95 and expenses at \$14,781.89. The café net income was \$2,076.06. The café received funds from an insurance claim for food loss and equipment repairs from the January ice storm. The insurance deductible was \$1,000.

Chrisope moved to accept the financial report. Guion seconded. Chrisope yea, Compas yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Nichols yea. Motion carried.

Buildings and Grounds Committee: No report.

Programs, Services and Technology Committee: Chair Cherri Jones encouraged all Board members to take the online customer service Counting Opinions survey.

Report of the Director: The Missouri State Library is beginning a five-year planning process and has scheduled town hall meetings around the state. The Library Center will host one of the meetings at 10 a.m. on Monday, March 26. Trustees were encouraged to participate in this meeting.

Board President Krystal Compas will travel to Washington, D.C., to attend National Library Legislative Day at the Capitol on May 1-2.

The Library Foundation is planning a series of programs based on the book, “The Children of Willesden Lane” by Mona Golabek, a Grammy Award-winning pianist who will make appearances in various venues. The book is the story of the Kindertransport children of World War II who escaped Nazi Germany to live in England with strangers. The author’s mother was one of those children. A special black-tie event could be held as a kickoff and fundraiser for the Foundation.

New Business: The Springfield Public School District requested renewing the lease for the two north parking lots at the Midtown Carnegie Branch. The lease will be submitted at the April Board meeting after staff review the fair market value and adjust the lease amount.

The Finance and Personnel Committee will review the final lease on the 3,100-square-foot portion of the Kresge building that faces Park Central Square after revisions to add provisions to cancel the lease if acceptable food service is not provided within a specified period of time.

The Programs, Services and Technology Committee will review the policy on business use of Library facilities.

Executive Director Annie Busch reviewed a request by the local and St. Louis regional offices of United Way to help them implement 211, a hotline for non-emergency referral social services. The phone bank is operated from the St. Louis office. The Library would be responsible for hiring staff to collect data on social service agencies and organizations in a 16-county area. The project is funded by the Missouri Foundation for Health.

Business Librarian Mike DePue will demonstrate Business Decision at a program for the Community Foundation of the Ozarks at the Library Center at noon on Wednesday, April 11. Business Decision is a database, reporting and mapping service that combines extensive consumer household, market segmentation and demographic data that can be placed in map and chart formats using Geographic Information Systems (GIS) technology.

Miscellaneous Items: Nichols moved to adjourn the meeting. Jones seconded. Chrisope yea, Compas yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Nichols yea. Motion carried.

The meeting adjourned at 4:25 p.m.

Board of Trustees

Debbie Eckert, Business Office Manager