



Springfield-Greene County Library Board of Trustees
July 20, 2021
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, July 20, 2021, at 4:00 p.m. at the Schweitzer Brentwood Branch Library.

Members of the Board of Trustees were present or absent as follows:

Roll Call

Present/Absent

Donald (Don) Chenevert, Jr, President and Member:	Present
Emily Denniston, Vice President and Member:	Present
Rachael Morrow, Treasurer and Member:	Present
Stacey Penney, Secretary and Member:	Present
Clinton Beecham, Member:	Present
Cindy Waites, Member:	Present
Michelle Nahon Moulder, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:00 p.m.

Consent Agenda:

- Minutes – June 15, 2021 Board Meeting
Ms. Cooper requested a change in the highlights for Republic Buildings & Grounds to ‘Mr. Cameron was interested and will continue to discuss the idea and will work with the Library to explore funding ideas to make this a reality.’ A second change in the highlights for Library Express West to ‘Staff has reached out to City Utilities to see if a covered bus stop could be installed nearby.’

A motion was made (Ms. Waites) and seconded (Ms. Morrow) to approve the consent agenda with the above changes. Motion carried.

Standing Committees:

Buildings & Grounds Committee:

Mr. Beecham reported for the Buildings & Grounds Committee that met July 13.

Library Express West – We have engaged with the Springfield Police Department about security for LEW with homeless and loitering throughout the day. The Library has received ARPA Funds of \$120,000 and is reaching out to Costco about a potential land donation for another Library Express location on the east side of Springfield. We are also hoping for additional funds of \$140,000 from the Friends of the Library for this project.

Schweitzer Brentwood – There was a fire in the outdoor library sign that the fire department resolved but did not notify the Library. Damage to the sign totaled about \$3,000. The sign was repaired and replaced. The fire was likely from a single electrical source (fireworks, lightning strike, etc.). The residential neighbor has placed a new ‘No Trucks’ sign on the property.

Park Central – There was a fire from a patron’s bag with smoldering clothes. The fire resulted in ash and soot on the carpet, but no damage to the building.

Carnegie Midtown – The parking lot has been restriped and refinished.

Library Station – Gates have been purchased for this library polling location.

Finance & Personnel Committee:

Ms. Morrow reported for the Finance & Personnel Committee that met Tuesday, July 20, 2021.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

The budget has been finalized for the fiscal year ending June 30, 2021. was 105.1% of the budgeted amount while expenses were 6.5% below budgeted amounts. The excess cash will be transferred to the Capital Reserve Fund soon.

Ms. Waites inquired about the underspending on Collections of approximately \$20,000 and Ms. Cooper clarified that the staff underspent for the fiscal year on Collections.

The July transfer of funds from the land sale to the Community Foundation of the Ozarks has been made. The remaining two transfers will be completed in August and September.

The Finance & Personnel Committee discussed revisiting the Executive Director evaluation process. For example, the survey process may be changed, broadening to

include more core competencies and markers that help demonstrate how the Library is doing to gauge success and using benchmarks for comparable libraries.

Report of the Director:

Ms. Cooper highlighted many items from the Executive Director's Report for July 2021. Please see Executive Director's Report for July 2021.

Ms. Cooper also highlighted many items from the Executive Director's 2020-2021 Annual Report. Please see Annual Report 2020-2021.

Library Foundation update:

Continue to sell Passports for local restaurants. In the month of June, \$5,815 in grants & distributions were made from the Foundation. The Foundation continues to maintain funds of just over \$1 million. A new fund has been established, the Melissa Adler Appreciation Fund, in recognition of the former Executive Director. During Melissa's tenure, the Foundation paid out \$367,592.47. The Foundation hopes to have new Executive Director soon to fill Melissa's critical role.

Old Business:

Board Appointments – There were 3 positions were open for outgoing members of the Board Michelle Nahon Moulder, Ashley Norgard & Tez Ward. Several candidates were up for approval. The City is becoming stricter about not letting people serve on two city boards at the same time. This eliminated two candidates that had been identified. Ms. Nahon Moulder has been reappointed and two remaining positions are open. The request was made to send any interested individuals to Mr. Chenevert and/or Ms. Cooper to discuss. Also send any potential County appointees to begin building a list of potential future Board members.

Ms. Cooper requested that we identify an individual at the July 20 meeting to submit to the City on July 21, to be read at the July 266 City Council meeting with the objective of having appointees in place by the August Board Meeting. Ms. Nahon Moulder recommended David Yancey, a highly respected retired Greene County Public Administrator. We also discussed another applicant, Chris Bozarth. Chris is an engineer with CJD Engineering LLC. We would like to incorporate more racial diversity in the Board. Regina has reached out to a few individuals (waiting to hear back from three) but the ones she has heard back from are already involved in the community and are not necessarily interested at this time, but possibly in the future.

A motion was made (Ms. Nahon Moulder) and seconded (Ms. Denniston) that we put both candidates to the City. Motion carried.

New Business:

Ms. Nahon Moulder inquired about encouraging, but not necessarily requiring, wearing masks with the significant increase in the delta variant. Ms. Cooper brought light to the fact that it is very difficult for staff to enforce wearing masks, especially in the County. The Business Continuity Team has based decisions on recommendations of Health Department and the CDC. If the CDC makes a recommendation, the Business Continuity Team would meet immediately to explore/implement potential masking requirements.

The regular session adjourned at 5:03.

Board of Trustees

Planning & Development Librarian