



Springfield-Greene County Library Board of Trustees  
June 21, 2022  
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, June 21, 2022, at 4:00 p.m. at the Library Center.

Members of the Board of Trustees were present or absent as follows:

**Roll Call**

**Present/Absent**

Emily Denniston, President and Member:	Present
Clinton Beecham, Vice President and Member:	Present
Rachael Morrow, Treasurer and Member:	Present
Stacey Penney, Secretary and Member:	Present
Cindy Waites, Member:	Present
David Yancey, Member:	Present
Samuel Snider, Member:	Present
Chris Bozarth, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:04 p.m.

Matt Simpson, a former Board Member and Springfield City Council member, provided an update on ARPA funds.

**Consent Agenda:**

- Minutes – May 17, 2022 Board Meeting  
A motion was made (Ms. Waites) and seconded (Mr. Bozarth) to approve the consent agenda. Motion carried.

**Standing Committees:**

**Executive Committee:**

Ms. Penney reported for the Executive Committee that met on June 14. The meeting consisted of previewing the June agenda and previewing the Fiscal Year 2022-2023 Budget Proposal in advance of the special meeting of the Finance & Personnel Committee on June 17.

**Finance & Personnel Committee:**

Ms. Morrow reported for the Finance & Personnel Committee that met on June 21.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of May 31, 2022, 91.7% of the fiscal year has elapsed with 80.6% of the budget being spent.

The Committee moved to approve the recommended cash carry forward of 43% of the 2022-2023 approved budget. A second was provided (Ms. Waites). Motion carried.

The Committee moved to transfer the balance of the Fiscal Year 2021-2022 revenue over expense not needed for the cash carry forward to the specifically identified capital projects reserve account. A second was provided (Mr. Snider). Motion carried.

The Committee reviewed the proposed budget and had recommendations for the Board to consider. The Committee moves to approve the proposed Fiscal Year 2022-2023 budget as proposed with a mid-year budget review in January 2023 with the objective of identifying a minimum of an additional \$75,000 to allocate to the Capital Projects budget. A second was provided (Mr. Bozarth). Motion carried.

The Committee moves to approve the proposed wage restructuring with the adjusted pay scale and one-time COLA payment for employees who have moved off the pay scale. A second was provided (Ms. Waites). Motion carried.

**Report of the Director:**

Ms. Cooper highlighted many items from the Executive Director's Report for June 2022. Please see the Executive Director's Report for June 2022.

**Library Foundation update:**

Ms. Wilson provided an update for the Foundation. During the month of April, the Library Foundation received \$126,899.83 in unrestricted funds from the Maria Denise Leduc Interim Trust at Commerce Trust Company. Cash in the bank as of May 31, 2022 was \$223,596.67. The Library Foundation received a \$3,000 grant from Dollar General, which was used to purchase items for the Summer Reading Pop-Up Library program.

**New Business:**

Ms. Morrow presented the recommendations from the Nominating Committee for the 2022-2023 Officers & Committees. A motion was made (Ms. Morrow) to accept the

recommendations of the Nominating Committee with the addition of Mr. Bozarth on the Buildings & Grounds Committee. A second was provided (Mr. Snider). Motion carried.

**New Business:**

Ms. Denniston extended her gratitude to the Board for their service and commitment to leading the Board.

A motion was made (Mr. Yancey) and seconded (Ms. Morrow) to adjourn from regular session. Motion carried.

<u>Board Members</u>	<u>Yes/No</u>
Emily Denniston, President and Member:	Yes
Clinton Beecham, Vice President and Member:	Yes
Rachael Morrow, Treasurer and Member:	Yes
Stacey Penney, Secretary and Member:	Yes
Cindy Waites, Member:	Yes
David Yancey, Member:	Yes
Samuel Snider, Member:	Yes
Chris Bozarth, Member:	Yes

The regular session adjourned at 5:10 p.m.

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Board of Trustees

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Planning & Development Librarian