



# Request for Reconsideration of Library Materials

Springfield-Greene County Library District

We appreciate your concerns and welcome your comments. A Springfield-Greene County Library cardholder or person residing in Greene County, Missouri, may submit a Request for Reconsideration of Library Materials.

1. What kind of material are you commenting on? (e.g. book, DVD, magazine, pamphlet, etc.)  
\_\_\_\_\_

2. Please provide the following information on this material:  
Title \_\_\_\_\_  
Author \_\_\_\_\_  
Copyright date \_\_\_\_\_ Publisher/Producer \_\_\_\_\_

3. Please describe what you find objectionable (be specific, citing page numbers, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Have you read, viewed or listened to the entire work?  
 Yes  No If not, which parts have you read? \_\_\_\_\_  
\_\_\_\_\_

5. Would you recommend this material for a different age group or location? If so, please specify.  
\_\_\_\_\_

6. Can you suggest other material to take its place? \_\_\_\_\_  
\_\_\_\_\_

7. What other comments would you like to make? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Are you the parent or legal guardian of a child 17 years old and younger?  Yes  No

Print your name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Your library card number: \_\_\_\_\_

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail to: Executive Director, Springfield-Greene County Library District  
4653 S. Campbell Ave., Springfield, MO 65810**

**FOR STAFF USE ONLY:**

|                                  |                |                   |
|----------------------------------|----------------|-------------------|
| Staff member:                    | Date received: | Date forwarded:   |
| Branch/Department Manager:       | Date received: | Date forwarded:   |
| Collection Services Coordinator: | Date received: | Date forwarded:   |
| Executive Director:              | Date received: | Date of response: |