



**Springfield-Greene County Library Board of Trustees
February 16, 2016
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, February 16, 2016, at 4:00 p.m. at the Library Center, 4653 S. Campbell Avenue, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

Michelle Moulder, President and Member:	Present
Andrea McKinney, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Present
Michele Risdal-Barnes, Treasurer and Member:	Present
Derek Fraley, Member	Present
Bill Garvin, Member	Present
James Jeffries, Member:	Present
Ashley Norgard, Member	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: Simpson moved to approve the minutes of the regular session of January 19, 2016; Ehase yea, Fraley yea, Garvin yea, Jeffries yea, McKinney yea, Moulder yea, Norgard yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: Simpson reported for the Finance-Personnel Committee. With 53.8 percent of the budget year elapsed, the Library was 6.0 percent under budget. Total taxes collected was at 86.2 percent. Passport fee revenue continued to exceed projections at 83.5 percent. This drove the Revenue Other than Taxes category to exceed budget by 10.8 percent. The unbudgeted Foundation Distributions were offset by Brentwood renovation expenses. Salaries were slightly over budget, and health insurance claims were under budget at 24.4 percent. Total expenditures were at 52.3 percent for the year, and the operating cash was at \$9,545,808.66.

Buildings and Grounds Committee: Garvin reported for the Buildings and Grounds Committee.

- The ReNew Brentwood campaign will be offering revised naming / recognition opportunities to finish the campaign. Cooper and Schmidt met with architects to discuss interior graphics / signage within the building and to look at incorporating art glass in the interior design.
- A van was purchased for Buildings and Grounds and was being outfitted for use.
- Library Station staff have worked to create a more defined area for the Friends of the Library donation drop-off point.
- At the Library Center, bids have gone out for the replacement of tiles under the portico.
- Buildings and Grounds Manager Leland Blatter has done a walk-through for projects and improvements for 2016-2017.
- There was a planning meeting for the new Strafford Branch space.

Programs-Services-Technology Committee: Norgard reported that Youth Services Early Literacy Specialist Stephanie Smallwood presented on the Institute of Museum and Library Services grant for Racing to Read to Go, and will present later in the meeting.

Report of the Director:

- Wi-Fi hot spots were in high demand. They check out for three weeks and offer unlimited Internet access. The 38 devices were checked out in the first four minutes of circulation on February 1, with 416 holds as of February 11.
- The Library Center partnered with FEMA and the U.S. Small Business Administration to offer space for these agencies to meet with residents who were affected by severe storms in late December and early January.
- Board of Trustees member Derek Fraley joined staff members Jim Schmidt, Kathleen O'Dell and Cooper to attend the Missouri Library Association's Advocacy Day on February 9, 2016 in Jefferson City. They discussed the importance of restoring state funding for libraries to 2015 levels. Rep. Kevin Austin later emailed Cooper that he and Rep. Sonya Anderson had a conversation with House Budget Chair Tom Flanigan about library funding and found the discussion promising.
- Collection Services Manager Lisa Sampley was awarded a Show Me Steps grant from the Missouri State Library to help fund a trip to Book Expo America in June, where she will get the latest information on new books, meet authors and attend programming designed especially for librarians.
- The Missouri Arts Council awarded the Library \$2,370 to fund two Summer Reading Program performers.
- The Republic Branch Library has been awarded funds to hire a teen intern for the summer. This grant comes from the Young Adult Library Services Association of the American Library Association.
- The Library received a \$35,000 Library Services and Technology Act grant from the Missouri State Library for collection development to buy materials in a variety of formats to help people with life skills.

Foundation Update: Recognition was being planned for donations of \$1,000 or more, including a glass etched donor wall with different shapes and sizes of blocks for donors. The steering

committee will be contacting corporations for this level of donations. On April 23, 2016 from 6:00 p.m. to 8:00 p.m., there will be the Hardhats and Highballs fundraiser event at the Brentwood Branch Library. Admission will be \$50.00 per person.

[Norgard left the meeting.]

Board Education: Youth Services Early Literacy Specialist Stephanie Smallwood presented on the Institute of Museum and Library Services grant for Racing to Read to Go, which funds early literacy outreach for families at WIC and at partner sites. Partners include Springfield-Greene County Health Department, OACAC, Parenting Life Skills Center, and others.

Adjournment: Fraley moved to adjourn the regular session; Risdal-Barnes seconded. Ehasse yea, Fraley yea, Garvin yea, Jeffries yea, McKinney yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

The regular session was adjourned at a 4:32 p.m.

Board of Trustees

Director of Business Operations