



Springfield-Greene County Library Board of Trustees
April 21, 2015
Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, April 21, 2015, at 4:00 p.m. at the Library Center, 4653 S. Campbell Ave., Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

James Jeffries, President and Member:	Present
Michelle Moulder, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Absent
Andrea McKinney, Treasurer and Member:	Absent
Kenton DeVries, Member:	Present
Kim Kollmeyer, Member:	Absent
David Richards, Member:	Absent
Michele Risdal-Barnes, Member:	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: The minutes of March 17, 2015 were corrected on page 2 paragraph 3 for the spelling of Risdal-Barnes. Simpson moved to approve the minutes of the regular session of March 17, 2015 as corrected; Risdal-Barnes seconded. DeVries yea, Jeffries yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: With 75 percent of the budget year elapsed, the Library was 9.3 percent under budget. Tax revenues for March were \$120,509.30, with year-to-date taxes at 96.7 percent of budget. Tax revenue will continue to trickle in through the next three quarters. Revenue other than taxes is not as strong but not concerning. Total revenue for the year is at 94 percent, which is a stronger position than this point last year. Personnel was at 67.4 percent, Operating and Maintenance at 55.3 percent, and Charges and Services was at 69.1 percent. The bond principal payment was made in March as well as the semiannual interest payment. Total year-to-date revenues were at \$12,425,719.05, bringing the income over expenses to \$2,674,329.93.

On the balance sheet, cash was at \$9,229,474.30, which was very consistent with FY14. Liabilities decreased slightly due to the bond principal payment.

The board discussed possible changes to the presentation of the budget to reflect the cash carry forward differently.

Buildings and Grounds Committee: Risdal-Barnes reported on the committee meeting:

- The playground-style train was installed in the Library Station, and the old train is gone.
- During sidewalk repair at the Ash Grove Branch, the side door was damaged and has been replaced.
- At the Park Central Branch, a rain tree has been placed outside, with funding by a grant through the James River Water Basin. The Coffee Ethic is using the water to water their plants.
- At the Midtown Carnegie Branch, new fire alarms have been installed upstairs.
- At the Library Center, the maintenance crew has been remedying the breaking chairs by reinforcing each one.
- At the Library Center, two DVRs are being upgraded.
- The IT department no longer has a van; a vendor has purchased the damaged van from the Library.

Report of the Director:

- On Friday, April 3, Governor Jay Nixon released the funding for libraries in the 2015 state budget that he was withholding.
- The 2016 state budget is currently in conference in the Missouri Senate. So far, the budget stands at \$753,000 for State Aid and \$1.5 million for REAL (Remote Electronic Access for Libraries). If these two amounts stand, State Aid to libraries will be reduced from 50 cents per capita to 13 cents per capita, and the REAL money will be cut almost in half.
- The Springfield Metro Partnership's last legislative breakfast of the session is in Jefferson City on April 22. Cooper and Community Relations Director Kathleen O'Dell will visit with legislators and deliver to the governor's office the petition that was on the Library's Facebook page and signed by more than 2,000 people.
- Lois Lowry, author of *The Giver*, spoke to a standing-room-only crowd of about 600 people at the Springfield Art Museum on April 2 as part of the community-wide One Read program.
- The Missouri Arts Council has awarded the Library a grant for \$2,085 to help fund Summer Reading Program performances by Juggling Jeff and Parasol Puppets.
- Two representatives from the Missouri State Library visited the Library to do an audit of LSTA grants, and had no recommendations for changes. They asked for permission to use the grant information template created by Accounting Associate Jenny Keltner.
- Cooper was part of a panel at the Springfield Area Chamber of Commerce on March 18 for their Local Issues Public Policy Task Force, presenting on the topic, "What's on the Horizon for the Public Sector 2015-2016."
- Cooper attended the Secretary of State's Library Development Task Force on April 10.
- Library Center Youth Services Associate Valerie Bogert was photographed for

photographer Kyle Cassidy’s project “This is What a Librarian Looks Like.”

- The Friends of the Library spring book sale brought in over \$22,000 in sales in three hours on April 20.

Miscellaneous Items: Foundation and Development Director Valerie Richardson reminded the board that Give Ozarks Day begins May 5 and runs midnight to 11:59 p.m. Donations at the event will go to the Annie Busch Fund for Early Literacy. Free yoga classes start off the day, along with coffee and donuts. Donations can be made online at giveozarks.org. Board members were also encouraged to spread the word on social media.

Adjournment: Risdal-Barnes moved to adjourn; DeVries seconded. DeVries yea, Jeffries yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried. The board adjourned at 4:40 p.m.

Board of Trustees

Director of Business Operations



**Springfield-Greene County Library Board of Trustees
April 21, 2015
Minutes
Board Retreat**

The Board of Trustees of the Springfield-Greene County Library District met in open session for the annual board retreat on Tuesday, April 21, 2014, at 12:00 p.m. at the Library Center, 4653 S. Campbell, Springfield MO 65810. Members of the Board of Trustees were present or absent as follows:

Present/Absent

James Jeffries, President and Member:	Present
Michelle Moulder, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Present
Andrea McKinney, Treasurer and Member:	Present
Kenton DeVries, Member:	Present
Kim Kollmeyer, Member:	Absent
David Richards, Member:	Absent
Michele Risdal-Barnes, Member:	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Review of Remarks to Local Issues Public Policy Task Force: Cooper reviewed her remarks to the Local Issues Public Policy Task Force, including her comments on state funding, passport application acceptance by the Library District, the Brentwood capital campaign, and the two most pressing funding needs for the Library, which are aging buildings and raising salaries. At the task force meeting, she reviewed the public survey results, the developing strategic plan, and Library statistical information.

Potential Board Member Discussion: The board discussed board replacement possibilities for DeVries, Kollmeyer, and Richards, whose terms expire June 30, 2015.

Brentwood Capital Campaign: Foundation and Development Director Valerie Richardson updated the board on the Brentwood capital campaign. The board discussed the plan for the kickoff of the public phase of the capital campaign. It was the consensus of the board to recommend that the Foundation commit to a public phase kickoff date in the fall.

Republic Building: Buildings and Grounds Director Leland Blatter presented information on the condition of the Republic Branch Library building for background information. The board discussed lease and purchase options for the facility going forward. Cooper will evaluate the marketplace and consult with an attorney as necessary to establish a basis for renegotiating the lease if appropriate.

Summary of Public Survey: Cooper summarized the results of the public survey that was done. There were 8,061 responses, with 28 being non-users. Associate Director Jim Schmidt and Planning and Development Librarian Gay Wilson quantified and graphed the results. Cooper will use the data in the strategic planning process.

[Ehase left the meeting 2:45 p.m.]

Legal Services RFP: Cooper requested feedback from the board on issuing an RFP for legal services.

New Technologies Update: IT Manager David Patillo presented information on new technology that could be used in the Library, including 24-hour self-service kiosks, internet-to-go, on-demand book printing, beacon technology, Google fiber high-speed internet, and cloud ILS infrastructure.

Dewey Lite Update: Collections Services Manager Lisa Sampley presented an update on the Dewey Lite project. The first section to be done was travel in conjunction with the passport acceptance center opening at the Library Center. The latest addition has been gardening in conjunction with the launch of the new heirloom seed libraries. Collection Services is still looking for the optimum type of shelving for the collections.

The retreat portion of the meeting was adjourned at 3:40 p.m.

Board of Trustees

Director of Business Operations