



**Springfield-Greene County Library Board of Trustees
February 19, 2013
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, February 19, 2013, at 4:00 p.m. at the Library Center, 4653 S. Campbell, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

David Richards, President and Member:	Present
Kenton DeVries, Vice President and Member:	Present
James Jeffries, Secretary and Member:	Present
Kim Kollmeyer, Treasurer and Member:	Absent
Leslie Carrier, Member:	Present
Martha Crise, Member:	Absent – arrived later
Cheryl Griffeth, Member:	Present
Vickie Hicks, Member:	Absent
Jim Meadows, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: DeVries moved to approve the minutes of the regular session of January 15, 2013 as amended; Griffeth seconded. Carrier yea, DeVries yea, Griffeth yea, Jeffries yea, Meadows yea, Richards yea. Motion carried.

Finance and Personnel Committee: Meadows reported that the committee reviewed the monthly financial statements. Through January, or 58 percent of the fiscal year, the Library was 7.5 percent under budget. Tax collections for the month were over \$8 million. Total revenues were at 85.1 percent of budget.

For expenses, with 58 percent of the budget year completed the Library is slightly over on salaries and Missouri Local Government Employees Retirement System (LAGERS) costs. Office supplies are over budget and are being monitored for markups. Minor equipment expenses are grant-related. The budget for Account 5374 Office Equipment Repairs had originally included the \$200,000 HVAC repair for the Library Center, but this will occur next budget year and will be budgeted there. Account 5371 Building Repairs is only at 2.9 percent, with a significant drawdown for the Library Center roof anticipated before end of the budget year. Membership fees are over budget because of timing of annual fees, and will regularize.

Buildings and Grounds Committee: Griffeth reported that the Wayland property demolition may be done by the Ozarks Green Building Coalition. If approved, they will demolish the building and work with Habitat for Humanity to recycle the materials. The architects will report on their designs later in the meeting. The roof project for the Library Center was awarded to Kirberg Roofing. The children's computer work stations were installed at the Library Center and the carpets were cleaned on Martin Luther King Jr. Day. The Ash Grove branch received new paint and carpet in the meeting room.

Report of the Director:

- The Library's value of synergy was demonstrated with three projects:
 - The Food for Fines promotion January 27 – February 2, which collected almost 4 tons of food for Ozarks Food Harvest. As a result, the Library waived \$3,821.52 in overdue fines.
[Crisis arrived]
 - A library was created for Rare Breed, a day shelter for homeless teens, by a partnership between the Library and the Springfield Rotary Club. Cindy Stephens of the Rotary Club addressed the board, thanking them for the Library's efforts in getting the books for the shelter.
 - The UPS store on South National Avenue partnered with the Library for its annual used book drive. The Library disbursed the books to Rare Breed, the WIC Clinic, and the Friends of the Library spring book sale.
- Cooper is now on Twitter, @ReginaGreerCoop.
- MLA Library Advocacy Day was February 5, 2013. Staff met with each member of the delegation and discussed budget support and legislation that would affect libraries.
- Three new grants that have been awarded to the Library are:
 - Summer Reading to Go, \$13,600
 - eReader Exploration Grant, \$4,972
 - Edge Mobile Library Technology Upgrade, \$15,000
- The Youth Empowerment Project, made up of representatives from area high schools, named the library as one of the things that would help keep them in the area.
- Cooper attended the ALA midwinter conference, at which she attended meetings in preparation for her role next year as Missouri Chapter Councilor.

Board Education: Library Station Youth Services Manager Grace Bentley made a presentation to the board on Branch Children's Outreach. She presented statistics and stories that demonstrate the significance of children's outreach programs to the Library's outreach and programming numbers as a whole. For the fiscal year ended June 30, 2012, the Library saw 97,451 children at programs, and of that number, 63,277 came in the form of outreach visits. In aggregate, 45 percent of the people that attend programs presented by the Library are children seen through outreach visits.

Miscellaneous Items:

- Cooper announced that according to City Manager Greg Burris, who consulted with the City Attorney, board member Kenton DeVries may continue his current term on the

Library board in spite of moving outside city limits, but would not be able to renew for another term as a city representative.

- Architects Jason Hainline and Andrew Wells from Dake Wells Architecture presented their current planning ideas for the Brentwood renovation. Their current project cost is \$2,175,113 and includes ideas for a new drive-through window, additional parking, interior renovations, as well as completely refurbished mechanical infrastructure.

Jeffries moved to adjourn; Griffeth seconded. Carrier yea, Crise yea, DeVries yea, Griffeth yea, Jeffries yea, Meadows yea, Richards yea. Motion carried. Meeting adjourned 5:12 p.m.

Board of Trustees

Director of Business Operations