



**Springfield-Greene County Library Board of Trustees
February 18, 2014
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, January 21, 2014, at 4:00 p.m. at the Library Center, 4653 S. Campbell, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

Kenton DeVries, President and Member:	Present
James Jeffries, Vice President and Member:	Present
Kim Kollmeyer, Secretary and Member:	Absent
Cheryl Griffeth, Treasurer and Member:	Present
Steven Ehase, Member:	Absent – arrived later
Vickie Hicks, Member:	Absent – arrived later
Andrea McKinney, Member:	Absent – arrived later
Michelle Moulder, Member:	Present
David Richards, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes:

DeVries noted a correction to the minutes of January 21, 2014, changing page two under Foundation Update to read “this includes” in the second sentence. With no objections, the minutes were approved by unanimous consent.

Standing Committees:

Finance and Personnel Committee: The January 2014 financial statements were presented. Through January, or 58.3 percent of the fiscal year, the Library was 8.5 percent under budget. January tax revenue was \$8,521,190.73. Year-to-date revenues were \$10,827,690.59, with cash at \$10,168,413.51.

[McKinney arrived at the meeting.]
[Ehase arrived at the meeting.]
[Hicks arrived at the meeting.]

Personnel expenses were under budget at 53.3 percent. Operating and maintenance was under budget at 47.1 percent.

Buildings and Grounds: The Buildings and Grounds Committee did not meet in February, but Cooper updated the board on some items. There will be no Buildings and Grounds Committee meeting in March due to Public Library Association Conference in Indianapolis at the scheduled time. Staff met with police about crime prevention strategies through environmental design recommendations, and some strategies will be implemented at the Park Central Branch Library. A bid request will be issued for the canopy at the Library Center. The ladies' restroom at the Library Center will be renovated. Front tiles will be replaced at the Library Center entrance. As of the end of January, 2014, the Library snow removal budget was spent, and Buildings and Grounds staff have done snow removal since that time.

Programs-Services-Technology Committee: The presentation made by Brian Grubbs, Local History Manager at the Library Center, will be recapped later in the meeting.

Report of the Director:

- The Library was accepted as a passport acceptance center. A committee has been formed to begin planning.
- A tax abatement for "The Q Place" student housing redevelopment area was approved by the Springfield City Council. The impact this abatement will have on the Library's tax collections is not yet known.
- Cooper and Human Resources Director Lori Strawhun attended a seminar on Healthcare Reform Act and its impact on businesses and organizations. Two new fees will be required per insurance enrollee beginning in 2015, and another fee based on the type of plan the Library will have beginning in 2018.
- The Library received approval for a Library Services and Technology Act grant for Summer Reading to Go, the 8th year that the Library has received the grant.
- The Secretary's Council on Library Development approved the Missouri State Library's plan to use Springfield-Greene County Library's Racing to Read early literacy model as a basis for a grant and continuing education program for Missouri Public Libraries.
- The Between Friends Gift Shop disbursed \$3,313.98 to the Library, which represents the profit from the 2013 Holiday Stores. This money will go towards the Library District's summer reading program.
- The Library received a \$1,000 grant for Teen Tech Week from the YALSA (Young Adult Library Services Association) and the Best Buy Children's Foundation. The money will be used to purchase four Raspberry Pi's for teen programming.
- The Tulsa City-County Library has joined MOBIUS, which will enable patrons to access Tulsa's 1.5 million-item collection for borrowing through interlibrary loan.
- The Springfield News-Leader recently featured a bouquet of roses and a rose on another day to the librarians at the Springfield-Greene County Libraries. In addition, the Library Station and Meeting Room Coordinator Gail Gourley and her team at the Library Center were specifically mentioned.
- The Food For Fines promotion collected 7,172 pounds of nonperishable food for Ozarks Food Harvest, and the Library waived \$3,189.94 in fines.
- The traveling exhibit "Changing America: The Emancipation Proclamation 1863, and the March to Washington, 1963" will be on display at the Library Center July 12 – August 22. The exhibit and the programming that will accompany it have been chosen as the fourth quarter project of the Greater Springfield Race & Faith Collaborative's yearlong celebration, and will serve as the bookend event to the MLK 50th anniversary Unity March to the Square.

- Cooper acknowledged the service of Martha Love, United Way 2-1-1 Coordinator, Volunteer Coordinator and Special Projects Coordinator, who will be leaving the Library District and moving on to a new position in Ohio.

Regarding Food for Fines, Hicks suggested the Library explore different options for food donations in the future.

Foundation Update: Foundation and Development Director Valerie Richardson reported that the Foundation now has \$1,225,888 in donations and pledges towards the Renew Brentwood campaign. The Foundation also received notification that it will receive a \$10,000 grant from the BKD Foundation, which is not included in that amount yet. The Friends of the Library have paid half of their \$300,000 pledge to date. There will be a breakfast on Thursday, February 20, 2014 at 7:30 a.m., the third such event. On Sunday, March 9 at 2:00 to 4:00 p.m., the Library Foundation is hosting an open house reception for the Friends of the Library in appreciation for their Brentwood campaign donations. The Foundation has received its audited financials, and Richardson can provide digital copies.

Board Education: Local History Manager Brian Grubbs presented information to the board on the digitization project *Over There: Missouri and the Great War*. The project, coordinated by Grubbs, is a state-wide cooperative effort to digitize World War I materials, with grant funding from the Missouri State Library. Partners include the Missouri History Museum in St. Louis, the Missouri State Archives, the Museum of Osteopathic Medicine SM in Kirksville, the National World War I Museum in Kansas City, the State Historical Society of Missouri in Columbia, and the Library. In addition to digitizing approximately 7,300 pages of primary source materials, the project also encompasses the development of a web site that has interactive features including a timeline, multimedia components, oral histories, and more. A blog with updates and information about the progress of the project is at missourioverthere.org. Once launched, that URL address will be the web site domain name.

Adjournment:

Hicks moved to adjourn the open session; Griffeth seconded. DeVries yea, Ehase yea, Griffeth yea, Hicks yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea. Motion carried. The meeting adjourned at 4:30 p.m.

Hicks moved to go into closed session for real estate; Richards seconded. DeVries yea, Ehase yea, Griffeth yea, Hicks yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

The meeting went into closed session at 4:30 p.m.

Board of Trustees

Director of Business Operations