



Springfield-Greene County Library Board of Trustees
January 19, 2010
Minutes

The Springfield-Greene County Library Board of Trustees met on Tuesday, Jan. 19, 2010, at the Republic Branch Library with Neil Guion presiding.

Members present: Leslie Carrier, Martha Crise, Kenton DeVries, Cheryl Griffeth, Neil Guion, Vickie Hicks, Kim Kollmeyer, Rod Nichols, David Richards

Disposition of Minutes: Crise moved to approve the Dec.15, 2009, minutes. DeVries seconded. Carrier yea, Crise yea, DeVries yea, Griffeth yea, Guion yea, Hicks yea, Kollmeyer yea, Nichols yea, Richards yea. Motion carried.

Library Foundation: Director Michelle Creed reported the McDonald's coupon redemption raised \$500 for the Republic Branch. The "\$10 for 10 Years" anniversary campaign for the Library Center has raised more than \$3,000 to date. Empire Bank donated \$500 to the Library Station as a thank you for their support during the bank's renovations. The Library Foundation approved a matching donation to the Library to make up the lost revenue in the "Food for Fines" promotion. The Library Foundation's finance committee will establish a cap on the donation.

Finance and Personnel Committee: Through December, the Library was 3.3 percent under budget. Year-to-date revenues totaled \$1,882,834 versus \$5,665,638 in expenses. Income included reimbursement for six months' payroll and a donation from the Between Friends gift shop as well as receipts from the following grants: Library Foundation for donations designated for the Library Center Story Hour Room, Republic Branch and memorial donations for materials; U. S. Department of Education Ready-to-Learn and Library Services and Technology Act (LSTA) Gates Tech Buddy and Technology Ladder.

Expenses included payment for three months of telephone service for county branches as well as Voice over Internet Protocol (VoIP) for city branches from Account 5321 Telephone. Account 5331 Travel and Training included expenses for staff to attend the Public Library Association conference in Portland, Oregon, in March 2010, expenditures for travel expenses from the Digital Imaging Civil War grant and expenses for the Children's Literature grant presenter. Account 5371 Building Repairs included expenses for new roofs at the Midtown Carnegie Branch and the Friends of the Library building as well as sign repair at the Library Center. Account 5373 Office Equipment Repairs included the annual license for the Smart Access Manager (SAM) computer sign-up software. Account 6411 Office Furniture and Equipment included furniture, awning, security cameras and signage for the Republic Branch.

Buildings and Grounds Committee: Chair Cheryl Griffeth reported Rogersville City Administrator Nancy Edson spoke to the committee about the need for improved library service in Rogersville. A branch of the Webster County Library is located in downtown Rogersville; however, the building and the collections are small.

The Buildings and Grounds Committee recommended staff compile background information on Missouri Statutes, property tax funding, fees for out-of-county services, tax levy inequities among neighboring counties, cooperative arrangements for library services, etc. This information will be sent to the Rogersville City Administrator as well as communities requesting possible facilities.

The committee discussed an offer to purchase the property adjacent to the Brentwood Branch.

Programs, Services and Technology Committee: Associate Director of Public Services Jim Schmidt gave an overview of information services as part of the strategic planning reports. The committee will present a condensed report as part of the Board education at a future Board meeting.

Circulation in December increased 4.2 percent with 303,196 materials circulating systemwide. Total branch traffic increased 10.8 percent with 141,715 patron visits. Systemwide, 1,626 groups used the meeting rooms with an attendance of 8,487. There were 422,321 searches from remote use of the Library's electronic products. The Web server recorded a total of 1,512,189 page views by 48,780 visitors during December.

Report of the Director: Executive Director Regina G. Cooper displayed a framed picture of the staff taken at the last Staff Development Day. The picture will hang in the Administrative Office area.

The Library's Facebook page went live in December with 245 fans. Whenever a post is made on Facebook, it automatically goes to Twitter. There are 715 people following the Library on Twitter.

The new online newsletter "Springfield Source" launched on Jan. 11. The bi-weekly newsletter will host news from Springfield and Greene County's major government, education and collaborative human services networks.

The weather hotline established for staff to call to get branch or district closure information was used the first week in January.

Cooper, Schmidt and Community Relations Director Kathleen O'Dell will attend the 2010 Springfield Salute to Missouri Legislators on Jan. 27 in Jefferson City. Trustee David Richards will join the trio for the Missouri Library Association's Library Advocacy Day in Jefferson City on Feb. 2.

Missouri Seventh District Senator Jane Cunningham from Chesterfield is proposing legislation to require public libraries to adopt policies on the placement of books and other materials that are obscene or pornographic for minors.

The "Food for Fines" promotion will begin Jan. 24-30. Patrons will receive a 50-cent credit on their library fine balance for each non-perishable food item donated. All donated items will be delivered to the Ozarks Food Harvest to help restock their food supplies.

All 10 branches as well as six private businesses are drop-off sites for the Rotary Club of Springfield's "Winter Warm Up" coat and blanket drive.

The Library received \$31,492.63 from the Missouri State Library for first and second quarter Arts and Entertainers Tax receipts.

The following Library Services and Technology Act (LSTA) grants have been approved: Community and Conflict: The Impact of the Civil War in the Ozarks Phase 2 for \$94,269 and the 2010 Summer Reading to Go for \$14,561.

Free tax assistance will be available at the Library Center, Library Station, Midtown Carnegie and Brentwood Branches.

The National African American Read-in will begin in February.

New Business: Hicks moved the Board adjourn to closed session to discuss a real estate issue. Nichols seconded. A roll call vote was taken. Carrier yea, Crise yea, DeVries yea, Griffeth yea, Guion yea, Hicks yea, Kollmeyer yea, Nichols yea, Richards yea. Motion carried.

The meeting adjourned to closed session at 4:35 p.m.

Board of Trustees

Debbie Eckert, Business Office Manager