



**Springfield-Greene County Library Board of Trustees  
June 21, 2016  
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, June 21, 2016, at 4:00 p.m. at the Library Center, 4653 S. Campbell, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

**Present/Absent**

Michelle Moulder, President and Member:	Present
Andrea McKinney, Vice President and Member:	Absent
Steven Ehase, Secretary and Member:	Present
Michele Risdal-Barnes, Treasurer and Member:	Present
Derek Fraley, Member	Present
Bill Garvin, Member	Absent – arrived later
James Jeffries, Member:	Absent – arrived later
Ashley Norgard, Member	Present
Matthew Simpson, Member:	Absent

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: Risdal-Barnes moved to approve the minutes of the regular session board meeting of May 24, 2016; Norgard seconded. Ehase yea, Fraley yea, Moulder yea, Norgard yea, Risdal-Barnes yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: Committee member Risdal-Barnes reported for the Finance-Personnel Committee. With 91.7 percent of the year elapsed, the Library was 10.0 percent under budget for total expenditures. Tax revenues for the year were at 100 percent of the budgeted amount.

[Jeffries entered the meeting.]

[Garvin entered the meeting.]

Total personnel expenses for the year were at \$7,171,444.40. Health insurance claims continued to be under budget at 42.3 percent. Total operating and maintenance as a category was at \$1,974,903.56 for the year, and total capital outlay was at \$420,506.27. On the balance sheet,

there was a pre-paid asset to reflect a transfer to the purchasing card but will net out in next month's financial statements.

Risdal-Barnes presented the proposed 2016-2017 budget with the changes from the preliminary budget. Tax revenue was projected at 3.75 percent growth. State Aid was up from \$0.13 per capita to \$0.45 per capita. Passport revenue reflected an increase to \$135,000. The collections budget was calculated at 18 percent of the budget to preserve cash flow for the Brentwood project. The discretionary budget was also presented. It will allow spending to be curtailed if need be as a means to preserve cash flow. The board discussed possible funding for additional WiFi hotspots for patron checkout. Ehasse moved to approve the proposed budget for 2016-2017 as presented; Garvin seconded. Ehasse yeas, Fraley yeas, Garvin yeas, Jeffries yeas, Moulder yeas, Norgard yeas, Risdal-Barnes yeas. Motion carried.

Buildings and Grounds Committee: Garvin reported for the Buildings and Grounds Committee.

- The engine in Van #10 needed to be replaced, but was under warranty.
- There was routine maintenance done on HVAC units, and at the Midtown Carnegie Branch some components had to be replaced at a cost of \$2,300.
- The generator in the Mobile Library was not working and a sensor had to be repaired.
- Bids were sought for cleaning services for the district. Three bids were received, but one was withdrawn. The winning bidder was the current provider, EMS.
- The men's restroom renovation at the Library Center was completed.
- The Brentwood Branch renovation had a lot of activity, and Associate Director Jim Schmidt provided copies of field reports for the committee to review. Two unexpected conditions at the renovation were some water damage to a soffit and fascia, and an unexpected use of cinder block rather than brick on the southeast wall.

Report of the Director:

- The American Association for State and Local History selected the Springfield-Greene County Library District, Missouri History Museum, Museum of Osteopathic Medicine, The National World War I Museum and Memorial and the State Historical Society of Missouri as 2016 Award of Merit recipients for the statewide digitization project *Over There: Missouri and the Great War*. The AASLH Leadership in History Award is the nation's most prestigious competition for recognition of achievement in state and local history. Local History and Genealogy Department Manager Brian Grubbs has been invited to accept the award at a banquet in September as part of the AASLH annual meeting in Detroit. Brian has also been invited to submit a proposal about the project for the annual meeting.
- The Springfield Metropolitan Bar Association was selected to receive a national award for its project "Happy Birthday Magna Carta." The Library was one of the many community partners on this project. The branded Magna Carta materials were designed by Library Art Director Danny Dye. The 2016 NABE/LexisNexis Community & Educational Outreach Award honors state and local bar associations and bar foundations for innovative projects that serve as national models for their ingenuity and public outreach. The award will be presented at the American Bar Association annual meeting in San Francisco.

- The Springfield Metro Partnership held a thank-you luncheon for southwest Missouri legislators on June 9 to celebrate legislative achievements for this year. There will be a book of each legislator's choosing placed in the Library's collection in their honor.
- Mobile printing went live at all library locations on June 1, 2016.
- The Library is partnering with the Springfield-Greene County Parks Department and other community organizations this summer to offer StoryWalks®. The first one was held at the Springfield-Greene County Botanical Center where families walked along as they read "The Bear Ate Your Sandwich." With help from staff from Buildings and Grounds, Art Director Danny Dye and Youth Services Coordinator Nancee Dahms-Stinson, pages from a children's book were laminated, mounted on sign posts and installed along the pathways at area parks and walking trails.
- The libraries of the University of Missouri system are withdrawing from MOBIUS. This change is not expected to affect Springfield-Greene County Library District patrons significantly.
- The Brentwood Branch temporary site offers the following services: hold pickups, return items, browse books, large-print books, CDs, DVDs and magazines, Chromebook checkout, photocopier use and study tables. The temporary branch is open 10:30 a.m. – 6:30 p.m. Tuesday through Saturday at 2720 S. Glenstone Avenue.

Foundation Update: Richardson reported that the Friends of the Library made a payment of \$70,000 toward their ReNew Brentwood pledge. Letters went out urging prior donors to upgrade their total donation to \$1,000 to become a legacy donor. Staff denim days in May and June raised \$205. Positronic Industries also sent their payment. All together the ReNew Brentwood total was \$2,465,807, leaving approximately \$34,000. There will be a wine tasting event on July 20 at the International Wine Center. Tickets will be \$50, with half going to the ReNew Brentwood campaign. The theme is "Summer Wines."

Board Education: Library Center Youth Services Manger Sarah Bean Thompson, who was elected to be on the committee to select the 2015 Caldecott Award winner, presented an explanation of the selection process. The Caldecott award is given annually by the Association for Library Service to Children to honor the most distinguished children's book illustrations. The 2015 winner was Sophie Blackall for her illustrations in *Finding Winnie* written by Lindsay Mattick.

Miscellaneous Items:

- The Board reviewed the Conflict of Interest Statement which is required biennially by the Missouri Ethics Commission in lieu of personal financial disclosure forms for each board member. Fraley moved to approve the Conflict of Interest Resolution as presented; Ehase seconded. Ehase yea, Fraley yea, Garvin yea, Jeffries yea, Moulder yea, Norgard yea, Risdal-Barnes yea. Motion carried.
- Cooper submitted names of two new proposed members of the Public Building Corporation Board of Directors to replace outgoing members Kenton DeVries and Doug Nickell: Tim Parrish of Simmons Bank and Michelle Heidt, CFO of Ozarks Coca-Cola Dr Pepper Bottling Company. Norgard moved to approve the appointment of Parrish and Heidt; Fraley seconded. Ehase yea, Fraley yea, Garvin yea, Jeffries yea, Moulder yea, Norgard yea, Risdal-Barnes yea. Motion carried.

- Board President Moulder’s departure from the board necessitated the proposal of a new board member, and Cooper submitted the name of Katie Moore of the Baird Lightner Millsap law firm. Ehase and McKinney had their terms renewed.

Adjournment: Risdal-Barnes moved to adjourn the regular session; Ehase seconded. Ehase yea, Fraley yea, Garvin yea, Jeffries yea, Moulder yea, Norgard yea, Risdal-Barnes yea. Motion carried.

The regular session was adjourned at a 4:45 p.m.

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Board of Trustees

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Director of Business Operations