



**Springfield-Greene County Library Board of Trustees
March 15, 2016
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, March 15, 2016, at 4:00 p.m. at the Republic Branch Library, 921 N. Lindsey Avenue, Republic, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

Michelle Moulder, President and Member:	Absent
Andrea McKinney, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Present
Michele Risdal-Barnes, Treasurer and Member:	Present
Derek Fraley, Member	Present
Bill Garvin, Member	Present
James Jeffries, Member:	Present
Ashley Norgard, Member	Present
Matthew Simpson, Member:	Absent – arrived later

In the absence of the President, The Vice President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: Ehase moved to approve the minutes of the regular session of February 16, 2016; Risdal-Barnes seconded. Ehase yea, Fraley yea, Garvin yea, Jeffries yea, McKinney yea, Norgard yea, Risdal-Barnes yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: the report was deferred until later in the meeting.

Buildings and Grounds Committee: the report was deferred until later in the meeting.

Report of the Director:

- Mayor Bob Stephens sent a letter to Cooper to share with the board and staff, thanking the Library for hosting the FEMA Disaster Recovery Team at the Library Center.
- Library Center Reference Associate Anna Mattonen was awarded a \$1,000 fellowship to attend the International Federation of Library Association and Institutions World Library and Information Congress in Columbus, Ohio in August.

- Library Station Reference Librarians Miranda Stringer and Shannon Wortham have been awarded Show Me Steps grants from the Missouri State Library to attend the American Library Association Annual Conference June 23-28 in Orlando, Florida.
- The Springfield City Council will consider a Chapter 100 Plan for Industrial Development for Kraft Heinz Food Company on March 21. If approved, the Library District will still receive the current amount of taxes for the next 10 years, but taxes on the improvements would be abated for the next 10 years.
- Funds for libraries in the FY17 state budget were still uncertain. On February 15, the House Appropriations Committee adopted an amendment to HB2012 to take state aid and REAL monies back to FY15 levels. On February 25, the House Budget Committee reduced the amounts, though not to the levels recommended by Governor Jay Nixon. On March 8, an amendment was distributed on the House floor to raise REAL monies. Library staff will continue to monitor the situation.
- The US Congress was recommending a cut to the Institute of Museum and Library Services budget. However, Senator Roy Blunt is a strong library advocate.

[Simpson entered the meeting.]

- Cooper received budget requests from each of the budget units and had begun putting the FY17 budget together. The preliminary budget will be shared with the Board of Trustees in May, and a final recommendation for approval at the June meeting.
- The Big Read 2016 features “True Grit” by Charles Portis. Programs will be held throughout the month at library locations and many venues throughout the community. Featured authors include John Erickson, author of the “Hank the Cow Dog” series and Jay Jennings, a Portis scholar and editor of “Escape Velocity: A Charles Portis Miscellany.”
- The Brentwood Branch building will close on April 16 and move into a temporary location while the building renovation takes place. On April 23, there will be an Open House from 1:00 to 3:00 for all ages. From 6:00 p.m. to 8:00 p.m. that evening, adults are invited to a fundraiser for the ReNew Brentwood Campaign called “Hard Hats and Highballs.” Tickets are \$50.00 and could be purchased from Foundation Director Valerie Richardson, or at the Brentwood Branch.
- An expanded Strafford Branch featuring a new community room, an adult reading room and three study rooms will open officially on April 2 with ribbon cutting at 11:00 a.m.
- The Friends of the Library Spring Book Sale will open on April 26 (Friends Night Preview Sale) and runs April 27 through May 1 at their new site at the E-Plex at the Ozark Empire Fairgrounds. Parking and admission will be free.
- Cooper reported that a question had been asked about whether the presence of FEMA in the building affected circulation statistics, and circulation was not affected.
- WiFi hotspots available for checkout had 555 holds as of March 14, 2016 at 9:19 a.m.
- The US Veterans’ Administration chose a site for its new building at a location other than the parcel next to the Library Center, so the option to purchase the acreage was released.

Finance-Personnel Committee: Simpson reported for the Finance-Personnel Committee. With 66.7 percent of the budget year elapsed, the Library was 6.6 percent under budget. Total taxes collected was at 96.8 percent, with Financial Institution Tax bringing in more than budgeted and

Penalty and Interest on Taxes under budget. Passport fee revenue continued to exceed projections at 110.4 percent. Foundation Distributions included reimbursements for ReNew Brentwood architecture payments. Salaries were at 66.7 percent, and health claims were at 27.0 percent of budget. The Operating and Maintenance category was at 49.9 percent, Charges and Services category at 67.8 percent. Operating expenditures for the year to date were \$8,394,250.33. Total cash at the end of the period was at \$10,478,657.02.

Foundation Update: Richardson reported the Titus Foundation pledged \$300,000 to the ReNew Brentwood campaign and have so far paid \$150,000. Verbal commitments from others have also been received. The fundraiser on April 23, 2016 called Hardhats and Highballs will have a ticket price of \$50.00. May 3 is Give Ozarks day. The Foundation Capital Campaign Steering Committee lowered its amount for naming opportunities, and some rooms are already taken.

Buildings and Grounds Committee: Garvin reported for the Buildings and Grounds Committee.

- The Library has reached an agreement to renew the lease on the Ash Grove Branch at the same monthly rate, extending the lease to 2018 at \$454.45 per month. The Library provides upkeep and will upgrade the electrical capacity in the building. A \$3,000 cyber bar and other anticipated electrical usage increases are planned.
- The Ash Grove Branch has been providing bottled water to staff due to some boil orders and other city-wide water issues.
- The Buildings and Grounds Department has painted the back staff stairway and retreaded the stairs at the Midtown Carnegie Branch.
- There was damage to the loading dock at the Friends of the Library Building adjacent to the Midtown Carnegie Branch. The truck company will be contacted by the Friends.
- HVAC improvements were being done at some branches. Two rooftop units were replaced at the Library Station on February 29.
- The Stafford Branch expansion was going well, and there will be a reopening ceremony on April 2 at 11:00 a.m.
- Cooper and Schmidt met with architects and received a preliminary budget of just under \$2.5 M. They will be meeting with Terry Bloodworth for custom glass artwork.

Miscellaneous Items: Cooper announced that April 19 from 12:00 noon to 4:00 p.m. is the board retreat, with the regular board meeting to follow at 4:00 p.m.

Adjournment: Norgard moved to adjourn the regular session; Risdal-Barnes seconded. Ehasse yea, Fraley yea, Garvin yea, Jeffries yea, McKinney yea, Norgard yea, Risdal-Barnes yea, Simpson yea. Motion carried.

The regular session was adjourned at a 4:40 p.m.

Board of Trustees

Director of Business Operations