



**Springfield-Greene County Library Board of Trustees
October 20, 2015
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, October 20, 2015, at 4:00 p.m. at the Library Center, 4653 S. Campbell, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

Michelle Moulder, President and Member:	Present
Andrea McKinney, Vice President and Member:	Absent
Steven Ehase, Secretary and Member:	Present
Michele Risdal-Barnes, Treasurer and Member:	Present
Derek Fraley, Member	Present
Bill Garvin, Member	Present
James Jeffries, Member:	Absent
Ashley Norgard, Member	Absent
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: Simpson moved to approve the minutes of the regular session of September 15, 2015; Garvin seconded. Ehase yea, Fraley yea, Garvin yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: Simpson reported for the Finance-Personnel Committee. With 25.0 percent of the year elapsed, the Library was 1.0 percent under budget. The prior two months had been slightly over budget due to timing of some larger outflows. Total revenues for the year-to-date were \$402,618.89 with total expenses at \$3,505,213.09. The balance sheet reflected total general-category assets of \$5 million and capital assets at \$8.8 million. The Wesenberg Trust gifted approximately \$177,000 to the Library and asked that it be used to fund the purchase of books and other library materials. The committee agreed to recommend the creation of an endowment fund at the Community Foundation of the Ozarks, with an annual distribution to the Library for the purchase of materials. Simpson moved to approve the creation of the Wesenberg Trust Endowment Fund at the Community Foundation of the Ozarks; Risdal-

Barnes seconded. Ehasz yea, Fraley yea, Garvin yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Report of the Director:

- The 2015 Community Focus Report was released on October 8 at the Community Summit: Focus on Poverty. The Library is a partner in this report, and staff members Nancy Eike and Sarah Marshall were publicly recognized for creating the interactive website for the report. The address for the report is *springfieldcommunityfocus.org*.
- The Library was recognized as a community partner during a VIP preview of the national traveling exhibit, “Magna Carta: Enduring Legacy 1215-2015” on October 10 at the Duane G. Meyer Library on the Missouri State University campus. A framed recognition of the partnership will be displayed in the administration area at the Library Center.
- A reception for area school librarians was held on September 24 at the Library Center. Youth Services staff hosted the event. It was designed to foster cooperation between schools and the public library and to present information about library resources that are useful for school librarians and students.
- Presiding County Commissioner Bob Cirtin recently hosted a series of town hall meetings at the county branches. Thanks were extended to Associate Director Jim Schmidt who arranged these meetings and the many staff that accommodated them by working outside their normal schedules. Commissioner Cirtin expressed appreciation for the Library’s help and plans to hold additional meetings at Springfield branches in the future.
- About 19 staff members attended the joint conference of the Kansas Library Association and the Missouri Library Association in early October. Other staff remained in Springfield and represented the Library at a booth at the Springfield Business Expo.
- Staff Development Day was held on October 12 at the Double Tree Inn. Board President Michelle Nahon Moulder presented the staff service awards. The Library’s longest-serving current staff member, Gail Gourley, received an award for 40 years of service.
- Republic Branch Manager Erin Gray was selected to serve on the Head Start Policy Council in Republic.
- Sarah Bean Thompson and Valerie Bogert were accepted to present a talk about the Library’s fandom programs at the ALA Annual Conference in June 2016 in Orlando, Florida.
- Attorney Jerry Reynolds notified the Library that he filed a revival of the judgment the Library was awarded in a suit against Jared Rupp, who was convicted of setting fire to the Library Center ten years ago. The judgment was for \$850,000. So far, the Library has not received any money related to the judgment. The revival will keep alive the possibility that some or all of the judgment someday will be paid.
- The Human Resources Department reported that the average time to fill an open position at the Library in 2015 dropped to 31 days. This included an average time for posting a job for two weeks, interviewing for two weeks, and a notice to another job for two weeks. When HR Director Lori Strawhun joined the Library ten years ago, the average

hovered around 60 days. The improvement was due to a team effort on the part of supervisors who have positions to post, the interviewers, the Human Resources staff and the Information Technology staff.

- On October 14, the Library participated in MO Libraries Snapshot Day. Staff took photos of the many things happening on that day throughout the district. The pictures and those from other Missouri libraries will be posted to *storify.com/MOLibraries*. That URL will be shared with legislators to show them the many varied activities going on in Missouri libraries on any given day.
- The Local History Department needed a unique brace for a cabinet holding the new “Beatles in the Ozarks” exhibit in the Library Center’s Local History and Genealogy Department. Local History and Genealogy Manager Brian Grubbs and Digital Imaging Specialist Ben Divin did some research and created a design that they then printed on the Library’s 3-D printer.

Foundation Update: The Brentwood capital campaign was at \$1,499,351. Since September 20, the campaign had brought in about \$6,500. A direct mail campaign targeting the 500 top grossing households and 15 top grossing businesses in the 65804 and 65809 zip codes were set to go out on October 22 and 23. Foundations will be approached as soon as possible. The manager of the foundation that gave a grant to the Christian County Library earlier in October indicated that it was not going to fund any more libraries. The Foundation is having a brunch fundraiser on November 8 at the Aviary event center, with tickets still available. There will be a silent auction, brunch, and patisserie demonstration. Seating will be limited to 100.

New Business: Cooper presented the strategic plan for 2016-2020. The mission statement, vision statement and values were presented on the front cover of the strategic plan document. The format for the strategic plan and its development process were patterned after the Columbus Metropolitan Library. Cooper will unveil the plan to managers in individual meetings once it is approved. Ehasz moved to approve the 2016-2020 strategic plan as presented; Simpson seconded. Ehasz yea, Fraley yea, Garvin yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Adjournment: Risdal-Barnes moved to adjourn; Ehasz seconded. Ehasz yea, Fraley yea, Garvin yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried. The meeting was adjourned at 4:36 p.m.

Board of Trustees

Director of Business Operations