



**Springfield-Greene County Library Board of Trustees
September 15, 2015
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, September 15, 2015, at 4:00 p.m. at the Brentwood Branch Library, 2214 Brentwood Boulevard, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

Michelle Moulder, President and Member:	Present
Andrea McKinney, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Absent
Michele Risdal-Barnes, Treasurer and Member:	Present
Derek Fraley, Member	Present
Bill Garvin, Member	Present
James Jeffries, Member:	Absent
Ashley Norgard, Member	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Announcement: Brentwood Branch Manager Kim Flores reminded all present that the Brentwood block party is scheduled for Sunday, September 20 from 2:00 to 4:00 p.m.

Disposition of Minutes: Risdal-Barnes moved to approve the minutes of the regular session of August 18, 2015; Simpson seconded. Fraley yea, Garvin yea, McKinney yea, Moulder yea, Norgard yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Guest Presentation – City Utilities Solar Energy: Cara Shaefer of City Utilities presented information on City Utilities’ initiative to sell solar power in kilowatt blocks. This would lock the fuel rate portion of the electric bill for the selected location for 20 years. It would also be a green initiative marketing opportunity. The solar power purchase opportunity expires September 30, 2015.

Standing Committees:

Finance and Personnel Committee: Simpson reported for the Finance-Personnel Committee. With 16.7 percent of the year elapsed, the Library was 0.9 percent over budget. Revenue was running as expected. Current taxes showed a negative number because of a reclassification correction. Out-of-county fees were at 19.5 percent, and interest income was strong. Salaries were slightly over budget at 18.3 percent, while health insurance claims remain well under budget at 8.4 percent. Overall revenue was at \$249,203.43 compared to \$2,573,386.63 in expenses. Total cash was at \$4.6 million, of which about \$4 million was operating cash. The Finance-Personnel committee also discussed the Brentwood project financing and how the Library could contribute. A matching grant was suggested, similar to the Friends challenge grant, to be initiated in January or February and in the amount of \$200,000. No formal action taken at this time.

Buildings and Grounds Committee: Garvin reported for the Buildings and Grounds Committee. They had also heard from Cara Shaefer from City Utilities. The committee also discussed the additional leased space availability of approximately 1,250 square feet for the Strafford Branch Library.

Report of the Director:

- The digital magazine platform Zinio went live at the Library on September 1. Zinio allows anyone with a Springfield-Greene County Library card to read more than 120 popular magazines online. In the first two days of service, more than 120 people (excluding staff) created Zinio accounts and checked out 677 magazines. In addition to lots of thanks from patrons, Zinio prompted a rose in the Springfield News-Leader.
- Two new self-check machines were installed at the Midtown Carnegie Branch as part of the Library's ongoing project to raise the percentage of self-service checkouts for patrons.
- The Library was awarded a technology mini grant for \$7,369 to purchase a digital reader/printer for the Local History and Genealogy Department.
- Staff manned the Library booth at the first Ozarks Mini Maker Faire on August 28 – 29. Staff promoted the 3-D printer, Lynda.com courses and the Media Lab, among other resources.
- Ingrid Bohnenkamp was named interim branch manager of the Park Central Branch. She is currently the Reference Manager at the Midtown Carnegie Branch. She will replace Park Central Branch Manager Kristin Bennett, who is leaving in late September to become the library director in Henry County, Missouri.
- Staff members Jeannine Birkenfeld and Valerie Bogert were awarded Show Me Steps grants from the Missouri State Library to attend YALSA's 2015 Young Adult Services Symposium in November in Portland, Oregon. Jeannine is Youth Services Manager at the Brentwood Branch and Valerie is a Youth Services Librarian at the Library Center.
- Youth Services Coordinator Nancee Dahms-Stinson was elected to a one-year member-at-large post for the Missouri Library Association.
- Local History and Genealogy Department Manager Brian Grubbs and MIT history professor Dr. Christopher Capozzola recently did a multi-city tour of Missouri where they unveiled the new Library website *missourioverthere.org*, and spoke about the

digitization project, *Over There: Missouri and the Great War*, a collaboration of the Library and several museums and archives around the state.

- “The Other Wes Moore: One Name, Two Fates,” is Missouri State University’s selected title for its fall 2015 Common Reader program. The Library will host several book discussions of the book, and author Wes Moore will speak at Juanita K. Hammons Hall on October 20.
- Upcoming events: Brentwood Block Party on Sunday September 20; Staff Development Day on October 12 at the Doubletree Hotel; and the Friends book sale on October 20 through 25.

Foundation Update: The public phase kickoff event for ReNew Brentwood will be on September 20, 2015 from 2 to 4 p.m. and will include music, entertainment, free food, booths and activities for children. There will also be a fund raising event at 11:30 a.m. to 1:30 p.m. on Sunday, November 8 at the Aviary to benefit the Library Foundations’ unrestricted funds. The price will be \$50 and include a brunch, cooking and crafts demonstrations, and a silent auction. Close to half of the tickets have been sold.

New Business: The board discussed the Strafford Branch lease space opportunity. The board agreed that Library staff would negotiate with the landlord on a proposed cost of the additional leased space and the structure of a new lease. The board will then consider the matter again at a later date.

The board also discussed the solar power initiative and agreed not to pursue the purchase of solar power at this time.

Miscellaneous Items: The board recognized Collections Services Associate Julie Rhodes on her retirement after 22 years of service.

Adjournment: Risdal-Barnes moved to adjourn; McKinney seconded. Fraley yea, Garvin yea, McKinney yea, Moulder yea, Norgard yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Board of Trustees

Director of Business Operations