

Request for Bid

Digital Collection Content Management System

The Springfield-Greene County Library District is accepting sealed bids for development of a custom content management system (CMS) and website to host its historical digital collections.

The CMS and website should address the following needs:

- Intuitive interface for uploading digital assets, CVS based descriptive data, and establishing digital projects, collections and sub-collections
- Digital assets include digital images (JPG, JPEG 2000, and TIF file types) and audio and video files
- Batch uploading of images and CVS based descriptive data
- Global search capabilities across multiple collections in the CMS, and local searching within a single collection
- Collections discoverable through Google searches
- HTML5 based web development
- Landing page for digital projects, collections within each digital project, and sub-collections within each collection. Each landing page will feature descriptive information and representative photo.
(example: <http://missourioverthere.org/explore/collections/barkley-john-lewis-collection/>)
- Users navigate through digital projects to collections (possibly sub-collections) and finally discover individual digital items. Landing pages for digital items should be capable of displaying single page or multi-page documents, and accompanying CVS based descriptive data.
(example: <http://missourioverthere.org/explore/collections/barkley-john-lewis-collection/cora-letter-to-mother-april-23/>)
- Intuitive interface for image viewing and magnification (example: <http://chroniclingamerica.loc.gov/lccn/2010270504/1916-12-15/ed-1/seq-1/>)
- Search result filters, (examples: material type, date, subject headings, etc.)

Web server and domain registration will be provided by Springfield-Greene County Library District. This project is part of a grant proposal. Project will only be completed if grant funding is awarded.

Deadline for Submittal of all bids is **January 24, 2017 at 4 p.m. CST**. Sealed bids will be accepted at the following address only:

Springfield-Greene County Library District
ATTN: Brian Grubbs
4653 S. Campbell Ave.
Springfield, MO 65810

All questions should be address to Brian Grubbs as outlined below. The preferred method of communication is email. All questions and responses will be posted on the Library District's website at <http://thelibrary.org/purchasing>

Brian Grubbs
(417) 616-0544
briang@thelibrary.org

Timeline:

January 17, 2017 - Bid deadline
January 30, 2017 – Notify vendors of selection results
April 2017 – Notify winning vendor of grant funding status
May 1, 2017 – Begin project
April 30, 2018 – Final delivery date for all products

Bids will be accepted using the following criteria:

Price- 30%
Prior experience with vendor – 20%
Personnel qualifications – 20%
Service and support – 20%
Product delivery timeline – 10%

All bids must be itemized.