



Springfield-Greene County Library Board of Trustees  
April 19, 2022  
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, April 19, 2022 at 4:00 p.m. at the eFactory.

Members of the Board of Trustees were present or absent as follows:

<b><u>Roll Call</u></b>	<b><u>Present/Absent</u></b>
Emily Denniston, President and Member:	Present
Clinton Beecham, Vice President and Member:	Present
Rachael Morrow, Treasurer and Member:	Present
Stacey Penney, Secretary and Member:	Present
Cindy Waites, Member:	Present
David Yancey, Member:	Present
Samuel Snider, Member:	Present
Chris Bozarth, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:25 p.m.

**Consent Agenda:**

- Minutes – March 29, 2022 Board Meeting  
A motion was made (Ms. Waites) and seconded (Mr. Snider) to approve the consent agenda. Motion carried.

**Standing Committees:**

**Buildings & Grounds Committee:**

Mr. Beecham reported for the Buildings & Grounds Committee that met on April 12.

Replacement of the Auditorium carpet at TLC started on April 11 and has been completed. Seattle Roast does not have an official opening date but has done a soft opening with a limited menu.

The sign for the Ash Grove Branch has been replaced at a cost of \$1,600.

The roof at The Library Station has been completed and the bill has been paid, less the disputed amount.

A target opening date for Library Express East (LEE) is June. We are currently looking at internet access and waiting for quotes.

**Executive Committee:**

Ms. Denniston reported for the Executive Committee that met on April 12. The meeting consisted of previewing the April agenda, developing the Retreat agenda and updates on the Strategic Plan.

**Finance & Personnel Committee:**

Ms. Morrow reported for the Finance & Personnel Committee that met on April 19.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of March 31, 2022, 75% of the fiscal year has elapsed with 66.1% of the budget being spent. Expenditures are running 8.9% under budget.

Tax revenue for March was \$339,817.63 with 98.5% of the budgeted tax income has been received. Current taxes are at 99.5%.

The debt on the Library Station building was paid off on April 12.

**Programs & Services Committee:**

Mr. Bozarth reported for the Programs, Service & Technology Committee that met on March 9.

Online library card registration has launched. Any applicant (regardless of location) can apply for a library card. A Temporary ID card is granted and valid for 7 days during which the official card is processed and mailed. Over 300 cards have been issued since the online registration launched in August 2021.

**Report of the Director:**

Ms. Cooper highlighted many items from the Executive Director's Report for April 2022. Please see the Executive Director's Report for April 2022.

**Library Foundation update:**

Ms. Wilson provided an update for the Foundation. The March financial reports were not yet available at the time of the meeting.

There are three new Help-A-Librarian projects posted. The Outdoor Programming Supplies for the Republic Branch Library has been fully funded!

**Miscellaneous Items:**

Ms. Cooper gave a preview of what the Board can expect as part of the annual budgeting process. In May, a preliminary budget will be presented to the Finance & Personnel Committee and the Board of Trustees. The final budget will be presented for approval at the June Board meeting.

A motion was made to adjourn (Ms. Morrow) and seconded (Mr. Yancey) to adjourn from regular session. Motion carried.

**Board Members**

**Yes/No**

Emily Denniston, President and Member:

Yes

Clinton Beecham, Vice President and Member:

Yes

Rachael Morrow, Treasurer and Member:

Yes

Stacey Penney, Secretary and Member:

Yes

Cindy Waites, Member:

Yes

David Yancey, Member:

Yes

Samuel Snider, Member:

Yes

Chris Bozarth, Member:

Yes

The regular session adjourned at 4:50 p.m.

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Board of Trustees

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Planning & Development Librarian