



Springfield-Greene County Library Board of Trustees
August 24, 2023
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, August 24, 2023, at 4:30 p.m. at the Republic Branch Library.

Members of the Board of Trustees were present or absent as follows:

<u>Roll Call</u>	<u>Present/Absent</u>
Rachael Morrow, President and Member:	Present
Stacey Penney, Vice President and Member:	Present
Aaron Jones, Treasurer and Member:	Present
Chris Bozarth, Secretary and Member:	Present
Clinton Beecham, Member:	Absent
Samuel Snider, Member:	Present
Robert Stephens, Member:	Present
Melanie Weiler, Member:	Present
David Yancey, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:30

Consent Agenda:

- Minutes – July 18, 2023 Board Meeting
The meeting minutes will be revised and presented at next meeting for approval.

Standing Committees:

Buildings & Grounds Committee:

Rachael Morrow reported for the Special Meeting that met on August 3, 2023. To select a CMR. Branco, Nabholz, and Crossland presented. Branco was selected as the CMR for the TLC expansion project.

Executive Committee:

Rachael Morrow reported for the Executive Committee that met on August 9, 2023. The meeting consisted of previewing the August agenda and ARPA updates.

Directors Financial Update:

Regina Cooper presented a financial update.

As of July 31, 2023

- 8.3% of the year has elapsed
- 5.4% of the budget has been spent
- 2.9% under budget for expenditures

Revenues

- Taxes received in July were \$64,491.18. These collections were delinquent taxes and penalty & interest on taxes.
- Revenue other than taxes in July was \$153,333.97, 8.5% of the amount budgeted.
- Total revenues for July were \$218,025.15.
- Fines for July were \$9,328.07, 7.7% of the budget.
- Interest income in July was \$58,971.60 or 31.3% of the budgeted amount.
- Out-of-County fees for July were \$5,520.00 at 9.8% of the budget.
- Passport fees in July were \$21,465.00 or 9.1% of the budget.

Expenses

- Salaries for July were \$584,859.44 with a headcount of 229/226.
- Health insurance premiums included the first two payments for the fiscal year.
- Total personnel expenses for July were \$778,972.33, 7.5% of the budget.
- Insurance for July was \$29,163.50, 20.1% of the budget, a timing issue.
- Building rentals were a timing issue with \$24,494.02 spent in July, 16.7% of the budget.
- Utilities in July were \$22,465.92 at 7.1% of the budgeted amount.
- Total operating expenses for July were \$987,862.21, 5.6% of the budget.

Operating cash at the end of July was \$8,974,473.80.

Report of the Director:

Regina Cooper highlighted many items from the Executive Director's Report for August 2023. Please see the Executive Director's Report for August 2023.

Library Foundation update:

Emily Hertzog provided an update for the Foundation for August 2023. Please see attached foundation report.

Strategic Plan Update:

Regina Cooper provided an update on the library's strategic plan.

Old Business:

New Business:

A motion was made Aaron Jones seconded David Yancey, To move \$2,017,691.47 from cash on hand to the reserve account. Motion carried.

A motion was made David Yancey seconded Stacey Penney, To approve tax rate amount at .2328 cents/\$100 of evaluation. Motion carried.

A motion was made Aaron Jones seconded Sam Sinder, To transfer land sale money (est. \$1.3 million) from CFO account to our account at Guaranty Bank. Motion carried.

Miscellaneous Items:

<<CLOSED SESSION>> A motion was made (Aaron Jones) and seconded (Stacey) to go into closed session pursuant to <<R.S.Mo. §610.021(2) and 610.021(13)>> and approved by a roll call vote.

<u>Board Members</u>	<u>Yes/No</u>
Rachael Morrow, President and Member:	Yes
Stacey Penney, Vice President and Member:	Yes
Aaron Jones, Treasurer and Member:	Yes
Chris Bozarth, Secretary and Member:	Yes
Samuel Snider, Member:	Yes
Robert Stephens, Member:	Yes
Melanie Weiler, Member:	Yes
David Yancey, Member:	Yes

The regular session adjourned at 5:20pm.

<<CLOSED SESSION>> A motion was made Aaron Jones and seconded David Yancey to go out of closed session pursuant to <<R.S.Mo. §610.021(2) and 610.021(13)>> and approved by a roll call vote.

<u>Board Members</u>	<u>Yes/No</u>
Rachael Morrow, President and Member:	Yes
Stacey Penney, Vice President and Member:	Yes

Aaron Jones, Treasurer and Member:	Yes
Chris Bozarth, Secretary and Member:	Yes
Samuel Snider, Member:	Yes
Robert Stephens, Member:	Yes
Melanie Weiler, Member:	Yes
David Yancey, Member:	Yes

A motion was made David Yancey seconded Aaron Jones Leave closed session.
Motion carried.

Board of Trustees President

Board of Trustees Secretary