



**Springfield-Greene County Library Board of Trustees  
December 20, 2005  
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, December 20, 2005, at the Library Center.

Members present: Bruce Chrisope, Krystal Compas, Gary Funk, Neil Guion, Morey Mechlin, Stephanie Stenger-Montgomery, Rodney Nichols, Jean Woody

Member absent: Cherri Jones

Disposition of Minutes: Mechlin moved to approve the November 15, 2005, minutes. Nichols seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Mechlin yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Finance and Personnel Committee: The January and February Finance and Personnel Committee meetings occur on Mondays when the Library is closed for holidays. The committee will meet at 3 p.m. prior to the Board meeting for January and February.

Café Manager Tommy Leftwich resigned his position and a new manager has been hired. The new manager will begin work on December 27.

Through November, the Library was 3.8% under budget. Income included book sale proceeds from the Friends of the Library. Miscellaneous income included gift and memorial donations, polling rental and advanced directives.

Expenses included a refund for work comp premiums from Account 5351 Insurance and Account 5372 Vehicle Repairs included an insurance reimbursement for delivery van repairs from a minor accident. A new section was added to the financial report to summarize Café 641 activity. The summary reflects start-up costs as well as café activity since the opening on November 1. The Combined Balance Sheet was updated to reflect audit adjustments for capital assets. The Library borrowed \$820,000 from the line of credit with The Signature Bank.

Woody moved to accept the financial report as presented. Mechlin seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Mechlin yea, Montgomery yea, Nichols yea, Woody yea. Motion carried.

Buildings and Grounds Committee: The Strafford City Council continues to explore site possibilities. The Board is waiting for a specific written proposal from Strafford.

Drury University's Hammons School of Architecture will not be engaged for the spring semester. However, good ideas came from the project and the Library will receive the materials from the project after the final presentation is presented.

Programs, Services and Technology Committee: The Committee reviewed the mission statement and goals for each Library department. They will review a draft of the Strategic Plan at their February meeting.

Library card registrations decreased 10.3% with a total of 1,622 new cardholders in November. Circulation decreased 6.2% with 240,184 materials circulating systemwide. Outreach Services circulation increased 6.4% partly because the Walking Books program had a record month for circulation and the third highest patron count this year. Systemwide, 1,478 groups used the meeting rooms with an attendance of 11,162 and 249 programs were held with an attendance of 5,495. There were 604,012 searches from the Library's electronic products. The web server recorded a total of 408,910 page views by 56,980 visitors during the month of November.

Report of the Director: The Missouri Library Association's Library Advocacy Day will be held in Jefferson City on February 7, 2006. Board members were asked to contact the Business Office if they can attend. The registration deadline is January 27.

Executive Director Annie Busch met with Senator Norma Champion's assistant Reggie McElhannon to get advice on strategies to maintain MOREnet funding. A senator from North Kansas City will again be attempting to get rid of MOREnet. Busch will testify at the Senate Appropriations hearing on January 19.

Board Education: Interlibrary Loan Manager Rhonda Smith compared traditional interlibrary loan and MOBIUS services. Library patrons have grown accustomed to high levels of service made possible by the innovations made in the resource-sharing field. In the last fiscal year, the Library provided its patrons more than 26,000 items by utilizing traditional interlibrary loan and the MOBIUS systems.

*Stephanie Stenger-Montgomery left the meeting.*

New Business: Bruce Chrisope was the employer representative at the LAGERS Annual Meeting on October 27-28 in Springfield. Chrisope reported that LAGERS is a defined benefit program in which the Library pays the employees' contributions. LAGERS is 95.1% funded which means that the plan is in a very sound financial position.

Library Center Branch Manager Lorraine Sandstrom reviewed a proposed computer use policy to block patrons owing the Library \$50 or more from using Internet computers. If a patron is blocked, they would need to pay their fines or set up a payment plan with the Circulation Department to re-establish computer privileges. The new policy provides three ways for non-residents of Greene County to use the Library. Patrons can pay the \$50 per household annual fee and receive all the checkout privileges and services of county residents, pay \$15 and receive a three-month Visitors' Library Card which includes computer use and checkout privileges or pay \$1 each day for a Computer Pass which allows one person to use the Library computers to access the Internet for two one-hour periods per day. Minors 17 and under are exempt from the policy. Letters will be mailed to current computer card holders notifying them of the new policy. The policy will be effective February 1, 2006.

Funk moved to approve the revisions to the Internet Use Policy. Woody seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Mechlin yea, Nichols yea, Woody yea. Motion carried.

Gift baskets were distributed to the Board in appreciation for their service to the Library.

Mechlin moved to adjourn the meeting. Woody seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Mechlin yea, Nichols yea, Woody yea. Motion carried.

The meeting adjourned at 5:05 p.m.

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Board of Trustees

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Debbie Eckert, Business Office Manager