



Springfield-Greene County Library Board of Trustees
June 20th, 2023
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, June 20th, 2023, at the Library Center at 4pm.

Members of the Board of Trustees were present or absent as follows:

Roll Call

Present/Absent

Clinton Beecham, President and Member:	Present
Rachael Morrow, Vice President and Member:	Present
Stacey Penney, Treasurer and Member:	Present — Absent
Samuel Snider, Secretary and Member:	Present
Cindy Waites, Member:	Present
David Yancey, Member:	Present
Chris Bozarth, Member:	Present
Emily Denniston, Member:	Present
Aaron Jones, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:00 p.m.

Consent Agenda:

- Minutes – May 16th, 2023, Board Meeting
A motion was made (Chris Bozarth) and seconded (David Yancey) to approve the consent agenda. Motion carried.

Standing Committees:

Buildings & Grounds Committee:

Emily Denniston reported for the Buildings & Grounds Committee that met on June 13th, 2023.

The library station painting has started. Polymath café has officially opened at the library center. A battery cell erupted in the mobile library on June 4th and caused the library station to close temporarily. Olson Engineering is working on plans for the library

auditorium and friends of the library will be contributing \$200,000 toward the project. The Republic School District and the library district met to discuss future plans for the Republic Library.

Programs Services Technology Committee:

N/A

Executive Committee:

N/A

Finance & Personnel Committee:

Ms. Morrow reported for the Finance & Personnel Committee that met on May 16th, 2023.

A motion was made to approve an 8% increase in compensation, add match to the 457-retirement plan for part-time employees and take funds from the personnel fund and move over to the contingency fund.

Motion was made by (Rachel Morrow) and seconded by (David Yancey)

Motion carried.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of May 31st, 2023

- 91.7% of the year has elapsed.
- 89.7% of the budget has been spent.
- 2% under budget for expenditures

Revenues

- Taxes received in May were \$146,617.14. We have collected 105.9% of the amount budgeted.
- Copy machine revenue for May was \$7,680.92 or 110.8% of the amount budgeted.
- Fines for May were \$10,712.39 or 113.4% of the budget.
- We expect additional income from the Gift Shop in June
- Interest income received in May was \$68,142.77 at 303.9% of the budget.
- Passport fees collected in May were \$22,370 putting us at 119.7% of the budget.

- State Aid received this year is 190.3% of the budget.
- Trust income in May was %13,293.64 or 109.5% of the expected amount.
- Revenue other than taxes in May was \$362,956.71 or 135% of the budget.
- Total revenue for the month of May was \$509,573.85, 108.4% of the budget.

Expenses

- Salaries for May were %553,203.24 with a headcount of 225/226
- Healthcare claims for May were \$72,388.99 at 59% of the budgeted amount.
- Total personnel expenses for May were \$728,277.03, 823% of the budget.
- Library Collections spent in May was \$428,392.55 at 87.6% of the budget.
- Utilities for May were \$20,355.46 putting us at 88.3% of the budgeted amount.
- We had to spend another \$325.93 on vehicle repairs with 118.6% of the budget spent.
- Total operating expenses for May were \$1,432,646.27 or 82.8% of the budget.

Operating cash at end of May was \$11,486,654.88

Report of the Director:

Ms. Cooper highlighted many items from the Executive Director's Report for June. Please see the Executive Director's Report for June 2023.

Library Foundation update:

Katie Hopkins provided an update for the Foundation. Please see the Library Foundation Report for June 2023.

Old Business:

N/A

New Business:

N/A

The regular session adjourned at 5:00pm.

Motion was made by (David Yancy) and seconded by (Clinton Beecham) to adjourn.
Motion carried.

Board of Trustees President

Board of Trustees Secretary