



Springfield Greene County Library Board of Trustees
June 18, 2024
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, June 18, 2024, at 4:00 p.m. at the Library Center.

Members of the Board Trustees were present or absent as follows.

Roll Call

Present/Absent

Rachael Morrow, President and Member:	Present
Stacey Penney, Vice President and Member:	Present
Aaron Jones, Treasurer and Member:	Absent
Chris Bozarth, Secretary and Member:	Absent
Clinton Beecham, Member:	Present
James Nevins, Member:	Present
Robert Stephens, Member:	Present
Melanie Weiler, Member:	Absent
David Yancey, Member:	Present

Guests:

Jared Younglove and Leah Van Winkle w/Paragon Architecture
Wes Breeden from Nabholz

The meeting was called to order at 4:06 p.m.

Consent agenda – Nevins motion to approve as amended. Yancey seconded and the motion carried.

Penney made a motion to move the next board meeting from July 17 to July 23, the Building & Grounds Committee to July 16, and the Finance & Personnel Committee to July 23. Yancey seconded, and the motion carried.

Building & Grounds Update

- The Midtown Carnegie Branch Library project bids are open.

- The Library Center is continuing the conversation around the \$6M budget, with an almost firm date on the bid due date
- Republic – Nabholz and Paragon are here to present plans

Jared Younglove, with Paragon, gave a presentation on exterior and interior designs.

A cost discussion followed. After reviewing with Nabholz, Paragon recommended and asked the board to incorporate the maker space and large conference room additions as part of the base project, considering the cost savings. If those spaces were added now, it would cost approximately \$417,000. Adding those items later would be much more expensive. The other alternate items may be added back as the project progresses. The whole project, including FF&E, will be approximately \$10M.

Yancey made a motion to include the maker space and large conference room, at \$417,930, in the base bid option. Seconded by Beecham and the motion carried.

Guests from Paragon and Nabholz left the meeting at 4:49 p.m.

Finance/Personnel Committee

Penney provided the committee update:

- The committee reviewed the May 2024 financials and the Library will receive expected tax revenues.
- The Foundation distribution and Friends of the Library distributions will arrive in June.
- Telephone expenses will be much lower moving forward as the IT manager has identified ways to lower those costs.

The Conflict of Interest Resolution was presented. The Board must approve every two years. There was a motion from the Committee to adopt with no changes and the motion carried.

Penney presented the slate of officers and committee appointments

Stacey Penney, President

Aaron Jones, Vice President

Chris Bozarth, Treasurer

James Nevins, Secretary

Committee Assignments:

Clinton Beecham will chair the Building & Grounds Committee and Rachael Morrow and Chris Bozarth will serve as members.

Chris Bozarth will chair the Finance and Personnel Committee, which will include David Yancey, Melanie Weiler and Bob Stephens.

The board will vote on the slate in July.

The trustees then review a report on the increased traffic at Library Station and Park Central Branch since the Midtown Carnegie is temporarily closed.

Unfinished Business

2024-2025 Budget Discussion

The Board then discussed the following budget proposals.

- Option A is the staff recommendation. It includes 60% for personnel, 25% for operations, and 15% for the materials budget. For personnel, this includes a 10.1% across-the-board increase as well as a step increase, an average of 3.577%, for those who are eligible and meet all the requirements. The advantage of this personnel budget is that it gives the Library the ability to stay even with minimum wage increases, even giving options if the state minimum wage is increased by recent petition efforts.
- Option B is the budget request from the Board of Trustees retreat in April. This budget places personnel at 56%, increases the operations budget, including capital expenditures, to 29%, and the materials budget remains at 15%. For personnel, it includes an across-the-board increase of 2.65% as well as a step increase, an average of 3.577%, for those who are eligible and meet all the requirements. The advantage of this budget is a significant increase will be allocated to the capital projects' future line.
- Option C is a third option that includes options for personnel at 58%, operations budget, including capital projects, at 27%, and materials budget remaining at 15%. For this option, personnel will receive an across-the-board increase of 6.47% as well as a step increase, an average of 3.577 %, for those who are eligible and meet all the requirements.

Penney moved to adopt Option C and Nevins seconded. Discussion continued.

Ruzicka, HR Director, presented additional data on comparable libraries and local entities.

Penney rescinded her earlier motion.

Beecham moved to adopt budget Option A and Penney seconded.

Ayes - Beecham, Penney, Yancey, Stephens

No – Morrow

Abstain – Nevins

As the full board was not present, a vote of five was needed. A re-vote was requested

Aye - Beecham, Penney, Yancey, Stephens, Nevins

No - Morrow

The motion carried.

Penney made a motion to adjourn. Nevins seconded and the motion carried.

The meeting ended at 5:42 p.m.