



Springfield-Greene County Library Board of Trustees
May 16th, 2023
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, May 16th, 2023, at the Ash Grove library branch at 4pm.

Members of the Board of Trustees were present or absent as follows:

<u>Roll Call</u>	<u>Present/Absent</u>
Clinton Beecham, President and Member:	Present
Rachael Morrow, Vice President and Member:	Present
Stacey Penney, Treasurer and Member:	Present
Samuel Snider, Secretary and Member:	Present
Cindy Waites, Member:	Present
David Yancey, Member:	Present
Chris Bozarth, Member:	Present
Emily Denniston, Member:	Present
Aaron Jones, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:06 p.m.

Consent Agenda:

- Minutes – April 18th, 2023, Board Meeting
A motion was made (David Yancey) and seconded (Stacey Penney) to approve the consent agenda. Motion carried.

Standing Committees:

Buildings & Grounds Committee:

Cindy Waites reported for the Buildings & Grounds Committee that met on May 1st, 2023.

Panera signed a five-year lease agreement with the Greene County Library District at their existing location in the library station building. Polymath coffee shop officially opened at the library center. Contract for the library auditorium has been completed

with the EIFIS bid coming in under budget, the engineering firm will bring back option recommendations to the building and grounds committee in July.

Programs Services Technology Committee:

Stephanie Smallwood gave a presentation on the summer reading books program for the programs and technology committee that met on May 9th, 2023.

Executive Committee:

Mr. Beecham reported for the Executive Committee that met on May 9th, 2023, the discussion consisted of previewing the May 16th agenda.

Finance & Personnel Committee:

Ms. Penney reported for the Finance & Personnel Committee that met on May 16th, 2023. Discussion was made regarding the 2024 proposed budget.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of April 30, 2023, • 83.3% of the year has elapsed • 72.8% of the budget has been spent • 10.5% under budget for expenditures Revenues • Total taxes received in April were \$156,841.89. We have collected 104.9% of the amount budgeted. • Copy machine revenue for April was \$7,679.19 or 100.4% of the amount budgeted. • Fines for April were \$8,784.41 or 102.8% of the budget. • Interest income received this year is \$225,862.16 over what we budgeted. We are at 256. % of the budgeted amount. Our interest rate remained at 5.15% in April. • Passport fees collected in April were \$23,305 putting us at 109.2% of the budget. Library Station is especially continuing to increase coming very close to the amount that The Library Center processes each month. • Trust income is at 92.3 % of the budgeted amount. • Revenue other than taxes in April was \$171,359.33 or 109.3% of the budget. • Total revenue for the month of April was \$328,201.22, 105.3% of the budget YTD. Expenses • Salaries for April were \$546,466.45 with a headcount of 221/224. • Healthcare claims for April were \$67,541.34 at 50.3% of the budgeted amount. • Total personnel expenses for April were \$711,454.55, 74.9% of the budget. • Utilities are at 81.7% of the budget. • Vehicle repairs are at 116.7% of the budget but can be covered from other line items. • Total operating expenses for April were \$1,045,142.60 having spent 73.9% of expected budget. Operating cash at the end of April was \$12,201,512.10

Report of the Director:

Ms. Cooper highlighted many items from the Executive Director's Report for May 2023. Please see the Executive Director's Report for May 2023.

Library Foundation update:

Regina Cooper provided an update for the Foundation. Please see the Library Foundation Report for May 2023.

Old Business:

Discussion was made regarding the appointment of Melony Weiler and Bob Stephens to the library board of trustees.

New Business:

Motion was made by (Samuel Snider) and seconded by (David Yancey) to nominate Melony Weiler and Bob Stephens to the library board of trustees. Motion carried.

Cindy Waites requested a budget discussion for June 7th, 2023.

Giulia Ruggiero was recognized by the board for her 22 years of service to the library district.

The regular session adjourned at 5:30pm.

Motion was made by (David Yancy) and seconded by (Aaron Jones) to adjourn. Motion carried.

Board of Trustees President

Board of Trustees Secretary