



**Springfield-Greene County Library Board of Trustees
September 19, 2017
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, September 19, 2017, at 4:00 p.m. at the Schweitzer Brentwood Branch Library, 2214 Brentwood Blvd., Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

1. Roll Call

	<u>Present/Absent</u>
a. Michele Risdal-Barnes, President and Member:	Present
b. Steven Ehase, Vice President and Member:	Present
c. Ashley Norgard, Secretary and Member:	Absent
d. Derek Fraley, Treasurer and Member:	Absent
e. Cindy Waites, Member:	Present
f. Catherine Moore, Member:	Present
g. Matthew Simpson, Member	Absent
h. Andrea McKinney, Member	Present
i. Bill Garvin, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

2. Disposition of Minutes: The minutes of the August 15, 2017 meeting were reviewed.

McKinney moved to approve the minutes as presented for the regular session board meeting of August 15, 2017; Garvin seconded. Moore yea, Waites yea, Risdal-Barnes yea, Ehase yea, McKinney yea, Garvin yea. Motion carried.

3. Standing Committees:

Buildings and Grounds Committee: Garvin reported for the Buildings and Grounds committee that met Tuesday, September 12, 2017 at 8:00 a.m.

Garvin reported highlights including:

- A hive of honeybees near the StoryHour Garden at the Library Center was increasingly causing concern. The Library District partnering with the Beekeepers Association of the Ozarks to remove the hive humanely.
- The combination of an existing chain link fence and the new privacy fence at the Schweitzer Brentwood Branch created a landscaping issue with overgrowth between the fences. The chain link fence has been removed and the overgrowth addressed.
- At the Park Central Branch, a new 64-inch television has been installed for use in

presentations.

- The Willard Branch will be getting a new surveillance system to replace an older model.
- The Library's five-year plan includes exploring 7-day/24-hour kiosks and other remote service options. A staff committee is currently exploring the 24-Hour Library by Envisionware. This is a self-contained kiosk similar to a Redbox. The committee is exploring off-site locations. A one unit quote prices the unit at \$229,000 with \$17,900 in annual maintenance. The Friends of the Library might be willing to fund the unit.

Finance and Personnel Committee: Risdal-Barnes reported for the Finance-Personnel Committee that met Monday, September 18, 2017 at 12:00 p.m.

Risdal-Barnes reported highlights from the August 2017 financials as presented. Specific documents covered included:

- Monthly Budget Summary Month Ending August 31, 2017
- Discretionary Budgets Expenditures August 2017
- Balance Sheet August 2017
- Cash Flow Report August 2017

4. Hancock Amendment Presentation – The presentation by Cindy Stein will be rescheduled to a future board meeting due to a last minute schedule conflict.
5. Report of the Director:
Cooper highlighted many items from the Executive Director's Report for September 2017. Please see *Executive Director's Report* for September 2017.
6. Foundation Update:
Cooper reported that the Foundation/Library District Task Force is meeting to determine the best way to move forward in filling the Foundation Director vacancy and to complete a memorandum of understanding between the two organizations. The meetings have been very productive.
7. Old Business:
 - a. Easter Sunday Closure
Cooper reported that at the last Directors of Large Public Libraries meeting, she asked all of the other library directors whether or not their libraries were open or closed on Easter Sunday. The group included: Kansas City Public Library, Mid-Continent Public Library, Saint Louis City Library, Saint Louis County Library, Saint Charles City/County Library, and Daniel Boone Regional Library. All of those libraries remain closed on Easter Sunday as a longstanding tradition. This decision is primarily due to a lack of use and has been deemed not worth the expense of being open on that particular day. In addition, Cooper reached out to the directors of mid-sized libraries including Saint Joseph Public Library and Missouri River Regional Library. Those libraries remain closed as well. Cooper is in favor of staying with the majority and the consensus of the Board is for the Springfield-Greene County Library District to remain closed on Easter Sunday moving forward. Cooper will communicate this decision to the inquiring patron.
8. Board Education:

Local History Department Manager, Brian Grubbs reported on the Over There: Missouri & the Great War Project

9. Miscellaneous Items
none

10. Adjournment: There being no further business, Moore moved to adjourn the regular session; McKinney seconded. Moore yea, Waites yea, Risdal-Barnes yea, Ehase yea, McKinney yea, Garvin yea. Motion carried.

The regular session was adjourned at 4:45 p.m.

Board of Trustees

Business Office Manager