



**Springfield-Greene County Library Board of Trustees  
August 19, 2014  
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, August 19, 2014, at 4:00 p.m. at the Library Center, 4653 S. Campbell, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

**Present/Absent**

James Jeffries, President and Member:	Present
Michelle Moulder, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Present
Andrea McKinney, Treasurer and Member:	Present
Kenton DeVries, Member:	Present
Kim Kollmeyer, Member:	Absent
David Richards, Member:	Present
Michele Risdal-Barnes, Member:	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: Simpson moved to approve the minutes of the regular session of July 15, 2014; Richards seconded. DeVries yea, Ehase yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: The final pre-audit June 2014 financial statements and the July 2014 financial statements were presented. In the final pre-audit June statements, some revenue errors had been corrected and additional FY14 expenses were added subsequent to the preliminary June 2014 financials. With 100 percent of the FY14 budget year elapsed, the Library was 10.5 percent under budget, ending the year with \$6,835,010.56 cash. The budgeted contingency fund of \$50,000 was moved to the reserve fund.

At the end of July 2014, with 8.3 percent of the budget year elapsed, the Library was 0.3 percent over budget due to the timing of expenses such as a three pay-period month, building rentals, and insurance premium due dates. Cash was at \$5,388,060.77, total revenues were \$122,980.67, and total expenses for the month were \$1,264,556.28. Fines revenue was on budget as well as rental income. All tax revenue for July is considered to be delinquent taxes (i.e., not current). Charges

and Services were over budget due to the annual Innovative payment under Account 5373 Office Equipment Repairs.

#### Buildings and Grounds Committee:

- The Library Station electronic message board was installed and made to function properly.
- There is a new cyberbar at the Park Central Branch.
- There are ten new computers at the Library Station.
- At the Ash Grove Branch, the City of Ash Grove will be making sidewalk repairs that will detour foot traffic for up to 30 days.
- Repair of the skylight at the Library Center will be paid for by an insurance claim of approximately \$66,000.
- Jim Schmidt attended a re-zoning meeting with regard to the land to the south of the Library Center.

#### Report of the Director:

- The Mediasurfer iPad dispenser arrived at the Library Center Reference Department. Sixteen iPads can be checked out for two hours and used in the Library Center by patrons of any age with a valid library card in good standing.
- A new Media Lab was added to the Edge Community Technology Center, using \$4,540 in Library Services and Technology Act grant along with matching funds from the Library.
- The Library was awarded a Greene Apple Grant from Library Services and Technology Act funds totaling \$14,310 to purchase 12 Apple iMac computers for use at six branches.
- The Missouri State legislative veto session is scheduled for September 10. Depending on the outcome, Governor Jay Nixon will make a decision on whether he will release or continue to withhold state money that funds State Aid and the state REAL program. The impact on the Library's FY15 budget is approximately \$200,000.
- Since June 9, the Library Center has earned \$11,155 in processing and photo fees as a Passport Acceptance Center.
- Planning & Development Librarian Gay Wilson and Cooper attended the PLA Bootcamp for training on identifying service needs, planning and allocating resources for those needs.
- Hours will change at the Ash Grove Branch, effective September 2. New hours will be 8:30 a.m. to 6:00 p.m. Monday through Thursday, 8:30 a.m. to 5:00 p.m. Friday, and 9:30 a.m. To 3:30 p.m. on Saturday. This change reduces the hours from 55 per week to 52.5 per week, and better fits patrons' schedules.
- Cooper has appointed an Adult Programming Committee in lieu of a coordinator. The chair is Midtown Carnegie Branch Manager Eva Pelkey and is made up of 11 additional staff members from around the District who are involved in adult programming.

Foundation Update: Foundation and Development Director Valerie Richardson reported that the Brentwood Capital Campaign is at \$1,257,122, and this includes \$118,925 in pledges. The Foundation is in the process of planning two events, one a music and one an author-themed event. The Fund Development Committee will be meeting to work on these, and an update will be presented to the board in October. The Renew Brentwood Steering Committee will meet every month. Two major grants are still outstanding, and Richardson will meet with Annie Busch to gather information on the status of the Titus Foundation application. Richardson asked the board for names of contacts for a list of companies (see handout).

New Business:

1. Mike Giles with the City of Springfield presented slides and gave information about a plan that is currently in the concept phase that would involve closing part of Central Street and re-routing traffic in order to create a pedestrian mall near the campus of Ozarks Technical Community College. As the plan moves forward, the City will be in touch with the Library about the impact it would have.
2. DeVries moved to set the tax rate for the 2014-2015 fiscal year at \$0.2472, which is the maximum rate permitted, as certified by the state auditor's calculations. Risdal-Barnes seconded. DeVries yea, Ehase yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Adjournment: Risdal-Barnes moved to adjourn the meeting; Ehase seconded. DeVries yea, Ehase yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea, Risdal-Barnes yea, Simpson yea. Motion carried.

The meeting was adjourned at 4:58 p.m.

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Board of Trustees

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Director of Business Operations