



**Springfield-Greene County Library Board of Trustees
December 16, 2014
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, December 16, 2014, at 4:00 p.m. at the Library Center, 4653 S. Campbell, Springfield, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

James Jeffries, President and Member:	Present
Michelle Moulder, Vice President and Member:	Present
Steven Ehase, Secretary and Member:	Present
Andrea McKinney, Treasurer and Member:	Present
Kenton DeVries, Member:	Present
Kim Kollmeyer, Member:	Absent
David Richards, Member:	Absent
Michele Risdal-Barnes, Member:	Present
Matthew Simpson, Member:	Present

The President of the Board of Trustees declared that a quorum was present and called the meeting to order.

Disposition of Minutes: Simpson moved to approve the minutes of the regular session of November 18, 2014; Risdal-Barnes seconded. DeVries yea, Ehase yea, Jeffries yea, McKinney yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: The November 2014 financial statements were presented. With 41.7 percent of the 2014-2015 budget year elapsed, the Library was 8.1 percent under budget, Year-to-date revenues were \$708,653, which was 5.3 percent budgeted. Out-of-county fees are trending higher than budget at 42.9 percent. The total expenditure in November in the Personnel category was \$541,725.26, which was under budget at 36.2 percent. Operating and Maintenance expenses for November totaled \$234,014.10 which was 31.8 percent of budget, and Charges and Services for November totaled \$144,299.41, or 32.8 percent of budget.

On the balance sheet, ending cash was at \$2,313,035.89. The values of the trust investments and the capital assets were updated with June 30, 2014 values. The Wesenberg Trust was added as a new line, with a value of \$171,684. Total capital assets were at \$8.8 million.

Buildings and Grounds Committee:

- The Ash Grove Branch parking lot will change due to the city's sidewalk renovation.
- Motion sensing light switches are being installed at The Library Center.
- There is a new paper recycling and shredding vendor for the Library District.
- Midtown Carnegie Branch is having bathrooms renovated as well as new carpet on the lower level and a new desk layout. There will also be adjustments made to the front monument sign.

Report of the Director:

- Author/illustrator Jan Brett spoke and signed books at the Library Center's main concourse for an audience of about 800 on Friday, December 5.
- The Between Friends Gift Shops' Holiday Store took in almost \$6,000 in the first weekend of sales. Proceeds help support the Summer Reading Program. Stores were held at the Library Center, Library Station, and Brentwood Branch.
- The Springfield Metro Partnership hosted the Freshmen Legislators Tour on its Springfield stop on December 8 at the Tower Club.
- Cooper was appointed to serve on the Secretary's Council on Library Development representing public libraries.
- The Missouri Library Association's annual conference will be in Springfield in **October**, 2016. Electronics Resources Librarian Renee Brumett and Republic Branch Manager Erin Gray will be co-chairs of the Convention Planning Committee. Many others will serve on the committee.
- Beginning December 20, 2014, the Library will offer Racing to Read Playtimes at one branch each month.
- The Library entered a decorated Library van in the Springfield Christmas parade, with staff handing out candy to parade watchers.

Foundation Update: Foundation and Development Director Valerie Richardson reported on the status of the Brentwood Capital Campaign. The campaign is at \$1,268,811.76, including pledges. The Turner Family Foundation donated \$7,500 for the campaign. Planned grant applications include a renewal of an earlier application to the Titus Foundation, as well as applications to the Sunderland Foundation and Kerr Foundation. The NAP tax credit application should have a decision by the second week in January. Letters went out to several attorneys and CPAs asking for donations before year-end.

Board Education: Library Center Branch Manager Jessie Alexander-East presented information on the Library Center branch. The five departments at the Library Center are Meeting Rooms, Circulation, Reference, Youth Services, and Local History. The branch had a new canopy replaced in June, and the skylight was replaced in one day. Local History Manager Brian Grubbs and Digitization Technician Ben Divin also presented information on the World War I digitization project.

Adjournment: DeVries moved to adjourn the meeting; Moulder seconded. DeVries yea, Ehasz yea, Jeffries yea, McKinney yea, Moulder yea, Risdal-Barnes yea, Simpson yea. Motion carried.

The meeting was adjourned at 5:10 p.m.

Board of Trustees

Director of Business Operations