



**Springfield-Greene County Library Board of Trustees
February 15, 2005
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, February 15, 2005, at the Library Station.

Members present: Bruce Chrisope, Krystal Compas, Gary Funk, Bill Mauck, Morey Mechlin, Rodney Nichols, Jean Woody

Member absent: Cherri Jones, Stephanie Stenger-Montgomery

Library Station Branch Manager Polly Dross gave a brief overview of the Midtown Carnegie Branch Library. Patrons continue to enjoy the conveniences of the drive-up window and Panera Bread.

Disposition of Minutes: Funk moved to approve the January 18, 2005, minutes. Woody seconded. Chrisope yea, Compas yea, Funk yea, Mauck yea, Mechlin yea, Nichols yea, Woody yea. Motion carried.

Finance and Personnel Committee: Through January, the Library was 1.3% under budget. Income included Railroad and Utility taxes, reimbursement from consortium members for the new Innovative server and gift book donations. The Library paid off the balance owed from the line-of-credit at The Signature Bank.

Expenses included health and dental insurance premiums for January and February from Account 5125 Health Insurance. Account 5319 Professional Services included accounting services, contracted labor for the Frisco digitization grant, collection agency fees and ADP payroll fees. Account 5373 Office Equipment Repairs included the annual maintenance on the Innovative system. Account 6411 Office Furniture included the workstation setup for the Stories to Go grant and Account 6415 Computer Equipment included computer workstations for the grant as well as the Innovative server upgrade.

Funk moved to accept the financial report as presented. Compas seconded. Chrisope yea, Compas yea, Funk yea, Mauck yea, Mechlin yea, Nichols yea, Woody yea. Motion carried.

Executive Director Annie Busch reviewed the proposed budget revisions in the income and expense accounts for the current budget year. The revisions included several grants received since the budget was approved, memorial donations, minor equipment and building repairs. Funk moved to approve the budget revisions as presented. Woody seconded. Chrisope yea, Compas yea, Funk yea, Mauck yea, Mechlin yea, Nichols yea, Woody yea. Motion carried.

Buildings and Grounds Committee: Busch reported there has been no further contact from the mayor of Strafford on an arrangement for space for a library building. A realtor contacted Busch about another possible site near the Strafford school. The committee will continue to look at possibilities and options for library services in Strafford.

Library staff will meet with representatives of the Republic School District in February to look at preliminary design options.

Busch contacted Jay Garrett with the Hammons School of Architecture at Drury University to determine if he would organize his students into a planning charette to determine public interest in a center city library.

Programs, Services and Technology Committee: Library card registrations decreased 13.6% with a total of 1,599 new cardholders in January. Circulation increased 9% with 268,552 materials circulating systemwide. Systemwide, 1,397 groups used the meeting rooms with an attendance of 10,407 and 227 programs were held with an attendance of 5,796. The web server had a total of 10,003,464 hits during the month of January, and there were 263,740 searches from the Library's electronic products.

Report of the Director: The newest edition of the *Directory* arrived from the printer and is available to purchase in print or CD format. The *Directory* is also available on the Library's web page and is searchable by key word.

Patrons can receive tax assistance at the Midtown Carnegie Branch at daily and weekend sessions sponsored by ATLS, which stands for Across The Life Span. The Library is one of six major sponsors that provide free help in preparing and e-filing basic income tax returns for those with low-to-moderate income, with disabilities, non-English speakers and senior citizens.

The Governor's budget recommended a 20% cut in MOREnet funding, which provides Internet services to schools, libraries, higher education and state government. If the 20% cut stands, it will require additional support from each participating institution and decreased services from MOREnet since two-thirds of its budget is committed to long-term telecommunications contracts. Busch is a member of the MOREnet advisory board.

Miscellaneous Items: It was the consensus of the Board to change the August meeting date from August 16 to August 30, 2005.

Chrisope moved the Board adjourn to closed session to discuss the Executive Director's evaluation. Nichols seconded. A roll call vote was taken. Chrisope yea, Compas yea, Funk yea, Mauck yea, Mechlin yea, Nichols yea, Woody yea. Motion carried.

The meeting adjourned to closed session at 4:45 p.m.