



**Springfield-Greene County Library Board of Trustees  
July 17, 2007  
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, July 17, 2007, at the Library Center with Vice President Stephanie Stenger-Montgomery presiding.

Members present: Neil Guion, Cherri Jones, Morey Mechlin, Stephanie Stenger-Montgomery

Members absent: Bruce Chrisope, Gary Funk, Rodney Nichols

There was not a quorum present so the meeting was an informational meeting only.

Disposition of Minutes: Not approved for lack of quorum.

Finance and Personnel Committee: Not approved for lack of quorum.

Through June, the Library was 4% under budget. This report is a preliminary report, and a final year-end report will come after all invoices have been paid for the budget year. Income included annual invoice receipts from consortium members for maintenance and support, a payment from Between Friends for gift shop proceeds as well as six months' payroll reimbursement and a quarterly distribution from the Buhrman Trust. Miscellaneous Income included proceeds from the Informed Decision website award, an insurance reimbursement for lost wages from a delivery driver hitting a transformer at the Library Station and annual contractual income from United Way 2-1-1 for expenses.

Expenses included three pay periods in June from Account 5111 Salaries, Library Center roof maintenance and gate repair, lawn treatments for the branches and Library Station light pole repair from Account 5371 Building Repairs, Library Center HVAC zone dampers and installation of hail guards at the Library Station from Account 5374 Plant Equipment Repairs. Account 6411 Office Furniture & Equipment included a new book return for the Midtown Carnegie Branch.

The gross profit margin for Café 641 was 42.7% with total income of \$16,482.82 and expenses of \$19,811.17. Café net income showed a loss of \$3,328.35.

Buildings and Grounds Committee: The Strafford Branch is scheduled to open on September 8 in conjunction with the Route 66 Days celebration.

The committee is continuing their review of locations for the Willard and Republic Branches.

Programs, Services and Technology Committee: Circulation increased 4% with 316,438 materials circulating systemwide. Total branch traffic increased 1.8% with 150,270 patron visits. Systemwide, 1,119 groups used the meeting rooms with an attendance of 7,112. There were 378,453 searches from the Library's electronic products. The web server recorded a total of

823,726 page views by 82,199 visitors during June. Systemwide circulation for the end of fiscal year was 3,373,550.

Report of the Director: Executive Director Annie Busch congratulated Trustee Morey Mechlin who was sworn in as president of the Springfield Rotary Club.

The Executive Director's 2006-2007 Annual Report reflected the focus of removing interior barriers around the service desks to better meet the needs of the patrons. The complete report will be formatted for the public in late fall.

Developer Craig Wagoner will soon sign a lease for a coffee café in the space adjacent to the Library. The café is expected to open in October 2007, and the anticipated opening of the Center City Branch is spring 2008.

Busch reviewed the events for the Library Foundation's black tie fundraiser on November 3. The weekend will begin with a reception on Friday, November 2, in the new Center City Branch during First Friday Art Walk. The academy award-winning documentary, **Into the Arms of Strangers: stories of the Kindertransport**, will be shown at 2 p.m. on Saturday, November 3, at the Gillioz Theatre. The fundraiser dinner will begin at 6 p.m. at Wellington Place followed by Mona Golabek's concert at the Gillioz at 8:15 p.m. Tickets will be available at all Library branches. Other events will include a scholar-led discussion series exploring Jewish literature and culture through contemporary graphic novels. Missouri State University's Meyer Library received a grant to host this series, with additional support provided by the Library and Springfield Public Schools.

Board Education: District Reference Manager Donna Bacon reviewed the goals for the information services portion of the strategic plan developed by the Programs, Services and Technology Committee. Bacon demonstrated websites available for reference services and reviewed some of the training requirements for reference staff. Board members suggested a promotional campaign emphasizing reference services available to the public.

New Business: The Nominating Committee recommended the following officers for 2007-2008: President Stephanie Stenger-Montgomery, Vice President Cherri Jones, Secretary Gary Funk and Treasurer Rodney Nichols. There was not a quorum present so an e-mail vote will be taken for electing the slate of officers.

The meeting adjourned at 4:50 p.m.

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Board of Trustees

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Debbie Eckert, Business Office Manager



**Springfield-Greene County Library Board of Trustees  
E-Mail Vote  
July 19, 2007**

The Springfield-Greene County Library Board of Trustees by electronic vote initiated on July 19, 2007, approved the following:

The Nominating Committee recommended the following officers for 2007-2008: President Stephanie Stenger-Montgomery, Vice President Cherri Jones, Secretary Gary Funk and Treasurer Rodney Nichols.

**Voting in Favor:** Chrisope yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Nichols yea, Montgomery yea. Motion carried.

**Voting Against:** None

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Board of Trustees

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Debbie Eckert, Business Office Manager