



**Springfield-Greene County Library Board of Trustees  
June 20, 2006  
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, June 20, 2006, at the Library Center with President Krystal Compas presiding.

Members present: Bruce Chrisope, Krystal Compas, Gary Funk, Neil Guion, Cherri Jones, Morey Mechlin, Stephanie Stenger-Montgomery, Jean Woody

Member absent: Rodney Nichols

Disposition of Minutes: Chrisope moved to approve the May 16, 2006, minutes. Woody seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Woody yea. Motion carried.

Programs, Services and Technology Committee: Chair Cherri Jones reported a 119.2% increase in library card registrations and a 23.8% increase in circulation at the Willard Branch Library.

*Stephanie Stenger-Montgomery arrived at the meeting.*

Buildings and Grounds Committee: Mechlin moved the Board go into closed session to discuss real estate issues. Jones seconded. A roll call vote was taken. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Woody yea. Motion carried. The Board adjourned to closed session at 4:05 p.m.

The Board returned to regular session at 4:20 p.m.

The Buildings and Grounds Committee toured a 3,800 square-foot vacant building in Willard owned by the Ozarks Greenways. The location is adjacent to the trail and within easy access to the public schools. The Library received a bequest from the Virgil Lee Sims Trust amounting to almost \$90,000 that specifies that the funds be used to benefit the Willard community. The lease on the current location in East Shopping Center is up for renewal in January 2007.

Staff met in two focus groups to come up with suggestions for a possible Center City branch. It is possible that funds from the Bert Buhrman Trust could be used to establish this service point.

Finance and Personnel Committee: Through May, the Library was 3.3% under budget. Income included grant income from the LSTA Centra Training grant. A report was sent to Innovative Interfaces on the amount of fines and out-of-county fees collected from e-commerce since the Library began permitting patrons to pay online. From February 2005 through May 2006, the Library collected \$21,990.

Expenses in May included the costs for the electrical upgrade at the Brentwood Branch from Account 5371 Building Repairs, shelving for both the Library Center and Library Station from Office Furniture and Equipment Account 6411 and Securesheet software which enables staff to enter and view monthly statistics online from Account 6416 Computer Software. The Library received notification from Commerce Trust that since the final principal payment for the Series C taxable bonds was paid in April, the more than \$44,000 in assets will be disbursed to the Library after the Certificate of Deposit matures in December.

Jones moved to accept the financial report as presented. Montgomery seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Woody yea. Motion carried.

The proposed budget for 2006-2007 was reviewed. Revenues include reimbursement from the reserve account for the Series C taxable bonds held by Commerce Trust Company after the certificates of deposit mature in December. Café 641 revenues will include salary reimbursement. The personnel budget includes a 2% cost-of-living adjustment for all staff and a step increase averaging 3% for staff on the salary track. Funds were included in building repairs for sidewalk repairs at the Brentwood Branch.

Chrisope moved to approve the proposed budget for the 2006-2007 fiscal year. Funk seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Woody yea. Motion carried.

Report of the Director: Staff met with representatives from the Missouri Department of Conservation and the James River Basin Partnership about opportunities to work together to provide native landscaping at the Library Center. There are several benefits to this partnership, including the opportunity to benefit from a couple of grant-funded pilot projects the James River Basin has planned for rain garden plantings and erosion control plantings.

Trustees Bruce Chrisope and Cherri Jones have been reappointed to another three-year term by Springfield Mayor Tom Carlson and Morey Mechlin has been re-appointed by the Greene County Commission. Their new terms will expire in 2009.

In June, Café 641 began reimbursing the Library for staff salaries. Café Manager Rose Habermehl has made adjustments to staff schedules to save on payroll costs. The Finance and Personnel Committee will look at ways to measure Café 641 cash flow.

New Business: Funk moved to lease the two north parking lots at the Midtown Carnegie Branch to the Springfield Public School System for nine months beginning August 22, 2006, to June 11, 2007, for \$20,000. Mechlin seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Woody yea. Motion carried.

Library Board President Krystal Compas appointed Gary Funk and Morey Mechlin to the nominating committee for officers for 2006-2007. They will make a recommendation at the July meeting.

Jones moved to approve the Strategic Plan. Funk seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Woody yea. Motion carried.

Morey Mechlin expressed appreciation to Annie Busch for the Leadership Is For Teachers (L.I.F.T.) program she presented at the Midtown Carnegie Branch Library.

Funk moved to adjourn the meeting. Jones seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Woody yea. Motion carried.

The meeting adjourned at 4:50 p.m.

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Board of Trustees

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Debbie Eckert, Business Office Manager