



**Springfield-Greene County Library Board of Trustees  
March 15, 2005  
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, March 15, 2005, at the Library Center.

Members present: Bruce Chrisope, Krystal Compas, Gary Funk, Cherri Jones, Bill Mauck, Morey Mechlin, Stephanie Stenger-Montgomery, Rodney Nichols

Member absent: Jean Woody

Library Center Branch Manager Lorraine Sandstrom gave a brief overview of the Library Center. More than 12,000 patrons visit the Library Center each week, and they check out more than 85,000 items per month. The meeting rooms are so popular with a variety of organizations and groups that a meeting room coordinator was added to handle the scheduling. Sandstrom reviewed some of the popular programs including the Wilder displays and music programs, Soul of a Poet partnership with the SMSU English Department and Teen Night which averages 80-100 teenagers per month.

Disposition of Minutes: Compas moved to approve the February 15, 2005, minutes. Chrisope seconded. Chrisope yea, Compas yea, Funk yea, Jones yea, Mauck yea, Mechlin yea, Nichols yea, Montgomery yea. Motion carried.

Finance and Personnel Committee: Chair Bruce Chrisope reported the committee will review the preliminary budget for fiscal year 2005-2006 at its April 18 meeting. The personnel portion of the budget may be adopted at the May Board meeting to allow the Human Resources staff time to input changes into the database.

Through February, the Library was 4.1% under budget. The Monthly Budget Summary reflects the budget revisions approved at the February board meeting. Income included receipts for Sur Tax and Financial Institution Tax, a payment from Between Friends for gift shop proceeds as well as six months payroll reimbursement and grant receipts for the Wilder grant and the Stories-to-Go grant. The Library began allowing patrons to pay fines and out-of-county fees online. In the first three weeks, the Library collected \$546.90 from 55 transactions.

Expenses included a display panel system for the Wilder grant in Account 5232 Minor Equipment. There is a credit in Account 5342 Printing because a check for the *Directory* was voided in February and reissued in March. Account 5371 Building Repair included cleaning and sealing the sidewalks at the Library Center, Account 6412 included a new delivery van and Account 6415 Computer Equipment included software from Innovative Interfaces for the E-Commerce module and the Telephone Notification System software to notify patrons of reserves.

Mauck moved to accept the financial report as presented. Compas seconded. Chrisope yea, Compas yea, Funk yea, Jones yea, Mauck yea, Mechlin yea, Nichols yea, Montgomery yea. Motion carried.

Buildings and Grounds Committee: Chrisope moved to authorize Executive Director Annie Busch to contract with Jay Garrott with the Hammons School of Architecture at Drury University to organize a design charette to determine public interest in a center city library at a cost of \$4,000, and to contract with a financial consultant as necessary to determine the financial impact of pursuing a partnership with the Republic School District for a combined facility. Nichols seconded. Chrisope yea, Compas yea, Funk yea, Jones yea, Mauck yea, Mechlin yea, Nichols yea, Montgomery yea. Motion carried.

Programs, Services and Technology Committee: Chair Cherri Jones reported that she and Busch met with Midtown Neighborhood Association President Abbe Ehlers about a study to monitor traffic counts at the Midtown Carnegie Branch to determine if evening hours should be adjusted.

There was no response to the Request For Proposal for café services at the Library Center. Staff is developing an internal proposal, and Busch will ask someone in the restaurant business to review the proposal.

Reporting hits on the Library web site is no longer an accurate way to gauge use. Page views, which count hits to a designated page, give a more accurate picture of use, because supporting graphics and other non-page files are not counted.

Report of the Director: Community Relations Director Jeanne Duffey was presented a Leader's Honor Roll award by the University of Missouri Extension for her role in providing promotion for University Extension's educational programs.

The Library received a \$5,500 grant from Nestle Purina PetCare Plant to buy pet-related books and other items.

There has been no further contact from the mayor of Strafford on an arrangement for space for a library building. A realtor contacted Busch about another possible site near the Strafford school, but information will not be available on the site for a few weeks. The realtor will get information for the Buildings and Grounds Committee when it is available.

Miscellaneous Items: Brian Weimer, treasurer of the Foundation Board, has resigned from the board so another accountant will need to be appointed to fill this position.

The meeting adjourned at 4:15 p.m.