



**Springfield-Greene County Library Board of Trustees
March 18, 2014
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, March 18, 2014, at 4:00 p.m. at the Republic Branch Library, 921 N. Lindsey Ave., Republic, Missouri. Members of the Board of Trustees were present or absent as follows:

Present/Absent

Kenton DeVries, President and Member:	Present
James Jeffries, Vice President and Member:	Absent – Arrived Later
Kim Kollmeyer, Secretary and Member:	Absent – Arrived Later
Cheryl Griffeth, Treasurer and Member:	Absent
Steven Ehase, Member:	Absent
Vickie Hicks, Member:	Present
Andrea McKinney, Member:	Absent – Arrived Later
Michelle Moulder, Member:	Present
David Richards, Member:	Present

The President of the Board of Trustees called the meeting to order.

With no quorum, President DeVries suspended disposition of minutes pending the arrival of other board members.

Board Education:

Rebecca Clarke, Reference Librarian at the Library Station, and Lisa Sampley, Collection Services Manager, presented information on the Big Read 2014, which runs April 1 through April 30.

[McKinney arrived.]

The 2014 Big Read book is *The Call of the Wild* by Jack London. Programming includes Edible Books; *Into the Wild--Yellowstone in Winter* with wildlife photographer Tim Ernst; *Alone Across the Arctic* with author and dog sled racer Pam Flowers; various book discussions; and others, for a total of more than fifty programs. All board members were invited to participate. The book is in the public domain, so it is free to download.

[Jeffries arrived.]

Disposition of Minutes:

Hicks moved to approve the minutes of the regular session of February 18, 2014; Jeffries seconded. DeVries yea, Hicks yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

Standing Committees:

Finance and Personnel Committee: The February 2014 financial statements were presented. Through February, or 66.7 percent of the fiscal year, the Library was 9.4 percent under budget. February tax revenue was \$1,187,182.20. Year-to-date revenues were \$12,122,864.24, with cash at \$10,811,326.93. Expenses were within budget or very close, with no concerning expense lines.

The board reviewed the proposed budget markups. Grants and reallocation of computer hardware to minor equipment comprised the bulk of the markups. Ending cash was adjusted to reflect the actual June 30, 2013 cash. Hicks moved to approve the revised budget for 2013-2014; Moulder seconded. DeVries yea, Hicks yea, Jeffries yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

Report of the Director:

- The Library was awarded a Library Services and Technology Act grant of \$4,540 for the Edge Technology Center for a media lab.
- Early Literacy Specialist Stephanie Smallwood was awarded a scholarship to attend the National Association for the Education of Young Children annual conference in Dallas in November.
- Budget requests have been submitted and work has begun on the 2014-2015 budget.
- Focus groups met at the Midtown Carnegie Branch to provide input on reinventing the Midtown Carnegie Branch Library.

[Kollmeyer arrived.]

- United Way will meet with several agencies and Library staff to discuss the Library providing space and a desk in the lower level at the Midtown Carnegie Branch on Monday through Friday in the late afternoon. The agencies would alternate staffing the desk to help people at Midtown, and there would be lockers for personal possessions.
- A new electronic message board, funded by Friends of the Library, will be installed at the Library Station.
- Digital storytimes will come to each branch, using an iPad and a projector to bring a multimedia experience to storytimes.
- The orientation for new employees now includes a new welcoming video message from Cooper.
- The United Way 2-1-1 responsibilities will be moving to the local United Way office. Volunteer coordination will be done by Human Resources.
- The Public Library Association annual conference was held March 11 – 15 in Indianapolis, Indiana, and attended by six staff members.
- The Library is supporting the American Library Association campaign *Libraries Change Lives*, by obtaining signatures on “scrolls” that signify a “Declaration for the Right to Libraries.” These will be sent to Congress on May 5 – 6 during National Library Legislative Day.

Foundation Update: Foundation and Development Director Valerie Richardson reported that the Foundation now has \$1,229,045 in donations with \$10,000 expected to come in from the BKD Foundation. There are some grant applications outstanding. All of the first-to-know events have taken place, with 110 attendees overall. The public phase of the campaign for Brentwood may begin around the end of the year.

Miscellaneous:

Cooper reminded the board that the board retreat is scheduled for April, and will be at the Library Center. It begins with lunch at noon and continues until the regular board meeting at 4:00 p.m.

Adjournment:

Moulder moved to adjourn the open session; Hicks seconded. DeVries yea, Hicks yea, Jeffries yea, Kollmeyer yea, McKinney yea, Moulder yea, Richards yea. Motion carried. The meeting adjourned at 4:30 p.m.

The board voted to go into closed session: DeVries yea, Hicks yea, Jeffries yea, Kollmeyer yea, McKinney yea, Moulder yea, Richards yea. Motion carried.

The board went into closed session at 4:30 p.m.

Board of Trustees

Director of Business Operations