



Springfield-Greene County Library Board of Trustees  
May 17, 2022  
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, May 17, 2022, at 4:00 p.m. at the Ash Grove Branch Library.

Members of the Board of Trustees were present or absent as follows:

<b><u>Roll Call</u></b>	<b><u>Present/Absent</u></b>
Emily Denniston, President and Member:	Present
Clinton Beecham, Vice President and Member:	Present
Rachael Morrow, Treasurer and Member:	Present
Stacey Penney, Secretary and Member:	Present
Cindy Waites, Member:	Present
David Yancey, Member:	Present
Samuel Snider, Member:	Present
Chris Bozarth, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:15 p.m.

Michael Short, Managing Director with Stifel, and Rick McConnell, Partner with Armstrong Teasdale, presented to the Board on the bonding process, including types of bonds used by the Springfield Greene County Library District, the bond issuance process, bonding terminology and the District credit profile.

**Consent Agenda:**

- Minutes – April 19, 2022 Board Meeting  
A motion was made (Mr. Bozarth) and seconded (Mr. Snider) to approve the consent agenda. Motion carried.

**Standing Committees:**

**Buildings & Grounds Committee:**

Mr. Beecham reported for the Buildings & Grounds Committee that met on May 10.

The pad has been poured for Library Express East and Springnet will be providing the internet service.

Seattle Roast (at the Library Center) has rolled out an expanded menu. A grand opening has not been announced yet.

Electrical outlets were vandalized at The Library Station, which have been replaced. The roof has not yet been repaired. Delta Roofing is waiting for materials, which could be several months.

The HVAC went out in a section of Schweitzer Brentwood and has been repaired. The neighbor installed a strobe light for noise reduction and has also given the Library access to a tree on his property for removal. We previously removed the tree to put in the fence, which has since grown back. We plan to remove the tree and grind the stump to prevent the tree from growing back again.

The elevator at Midtown Carnegie recently broke but has been repaired and is up and running again.

A globe at Park Central was damaged and could not be replaced. As a result, all nine globes were replaced with LED bulbs.

**Executive Committee:**

Ms. Denniston reported for the Executive Committee that met on May 10. The meeting consisted of previewing the May agenda, a debrief from the retreat, and discussion around the Strategic Plan, as well as a preliminary budget conversation.

**Finance & Personnel Committee:**

Ms. Morrow reported for the Finance & Personnel Committee that met on May 17.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of April 30, 2022, 83.3% of the fiscal year has elapsed with 72.8% of the budget being spent. The final principal and interest payments on the Library Station were made on April 12. Residual funds of \$31,040.28 will be refunded to the District.

The preliminary budget proposal narrative as well as the proposed budget was included in the Board packet. The F&P committee will be meeting again prior to the next committee meeting regarding the budget process. An item of significance with the

proposed budget is a proposed new salary structure, which is an increase of approximately \$842,000, or 12.45% over FY22.

**Report of the Director:**

Ms. Cooper highlighted many items from the Executive Director’s Report for May 2022. Please see the Executive Director’s Report for May 2022.

**Library Foundation update:**

Ms. Wilson provided an update for the Foundation. The Foundation received \$4,414.18 in direct support during March and paid out grants of \$2,757.16.

**Miscellaneous Items:**

Ms. Morrow shared feedback from a friend who saw her picture at the Willard Branch Library. Her friend was very thankful and complimentary of the Library.

A motion was made (Mr. Yancey) and seconded (Mr. Beecham) to adjourn from regular session. Motion carried.

<u>Board Members</u>	<u>Yes/No</u>
Emily Denniston, President and Member:	Yes
Clinton Beecham, Vice President and Member:	Yes
Rachael Morrow, Treasurer and Member:	Yes
Stacey Penney, Secretary and Member:	Yes
Cindy Waites, Member:	Yes
David Yancey, Member:	Yes
Samuel Snider, Member:	Yes
Chris Bozarth, Member:	Yes

The regular session adjourned at 5:23 p.m.

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Board of Trustees

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Planning & Development Librarian