



**Springfield-Greene County Library Board of Trustees
November 19, 2019
Minutes**

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, November 19, 2019, at 4:00 p.m. at the Library Station, 2535 N Kansas Expressway, Springfield, MO 65804. Members of the Board of Trustees were present or absent as follows:

1. Roll Call

	<u>Present/Absent</u>
William (Bill) Garvin, President and Member:	Present
Ashley Norgard, Vice President and Member:	Absent
Donald (Don) Chenevert, Jr., Secretary and Member:	Present
Cindy Waites, Treasurer and Member:	Present
Clinton Beecham, Member:	Present from item 4
Michele Risdal-Barnes, Member:	Absent
Marteze (Tez) Ward, Member:	Absent
Emily Denniston, Member:	Absent
Catherine E. Moore, Member:	Present

The President of the Board of Trustees called the meeting to order. The agenda was revised due to a lack of quorum at the beginning of the meeting. Non-actionable items will be addressed until quorum is established.

2. Public Comment:

Ms. Lydia Ashley made a formal request to address the Board of Trustees at the November 2019 meeting concerning Pridefest being promoted by the Library at an October 2019 library program for teens.

Ms. Ashley addressed the Board. Ms. Ashley read the program description for *Watch with Pride: LGBTQ+ Movie & Make-and-Take* aloud. Ms. Ashley voiced her objections arguing that the public library, a taxpayer funded entity should not be supporting or promoting Pridefest. Ms. Ashley also expressed her view that a movie called *Kinky Boots* should never be shown in a public library. Ms. Ashley expressed her appreciation for the library in general and for allowing her to speak to the Board today. After Ms. Ashley finished her remarks, President Garvin explained that the Board of Trustees will discuss her concerns, reflect on those discussions and respond to Ms. Ashley at a later date.

3. Standing Committees:

Finance/Personnel Committee: Waites reported for the Finance-Personnel Committee that met Tuesday, November 19, 2019 at the Schweitzer Brentwood Branch. Waites provided the following highlights:

- The committee members met in closed session this morning to discuss a real estate matter and a personnel matter.
- During open session, the October 2019 financials were reviewed by committee. Waites reported on highlights from the October 2019 financials as presented. Specific documents covered included:
 - Financial Highlights Report October 2019
 - Balance Sheet October 31, 2019
 - Monthly Budget Summary Month Ending October 31, 2019
 - Cash Flow Report October 2019
- Human Resources Director, Lori Ruzicka shared in committee and again at this meeting about the healthcare benefits renewal process for 2020. The district shops for healthcare providers every year, but this year it was difficult to get carriers to provide the district with quotes as it has been a tough year with higher claims. The district is planning to stay with our current insurance carriers. The district will be picking up 100% of the cost for employee only premiums. The cost of dependent coverage, paid by employees, is increasing significantly in 2020. The funding decisions for year 2021 will begin in the spring of 2020 in order to announce any changes to employees by July in preparation for January 2021.
- The Finance/Personnel Committee was unable to review personnel policies at today's meeting due to a full agenda. Committee members are considering adding a lengthy meeting to their calendars in the coming months to solely address the policy review.

Buildings & Grounds Committee: The scheduled November 12th meeting was cancelled due to inclement weather. No report.

Programs, Services and Technology Committee: Garvin reported for the Finance-Personnel Committee that met Wednesday, November 13, 2019 at the Library Center. Garvin reported that committee members received a very enlightening presentation from Training Coordinator Krissy Sinor detailing the many programs available through the Edge Community Technology Center.

4. Report of the Director:

Cooper highlighted many items from the Executive Director's Report for November 2019. Please see *Executive Director's Report* for November 2019.

5. Consent Agenda:

- Minutes – October 22, 2019 board meeting
- Minutes – October 22, 2019 board planning retreat
- Circulation Policy

Waites moved to approve the consent agenda as presented; Chenevert, Jr. seconded. Garvin yea, Chenevert, Jr. yea, Waites yea, Beecham yea, Moore yea. Motion carried.

6. Library Foundation Update:

Library Development Director Melissa Adler reported on behalf of the Library Foundation as follows:

- The Library Foundation met on October 28, 2019. There are four new board members: Sarah Muegge, Olivia Cole, Tim Baltes, and James Gorst

- The next meeting is on November 25th. Library staff will conduct a listening session.
- Today the Library Foundation accepted a check for \$108,000 from the Stanley and Elaine Ball Foundation for a Play and Learn Center at Library Station.
- Next week the Library Foundation will accept a check for \$11,283 from the Community Foundation of the Ozarks' Springfield Greene County Diversity and Inclusion Grant Program.
- Local History has a new 3D printer, thanks to an anonymous gift of \$1,500.
- The Library Foundation is establishing a new endowment called "Preserving Ozarks History" that will be held at the Community Foundation of the Ozarks and will provide future income for the Local History & Genealogy Department. The minimum amount required to establish a new endowment is \$10,000. This fund is possible thanks to an anonymous donor who appreciates the work The Library does to preserve Ozarks history.
- The MagicBox is back! After repairs in Germany, the MagicBox is now located at the entrance of Local History at the Library Center, and is currently featuring an exhibit on Max Hunter.

7. Old Business

a. Policies in Force Review

i. Copying Machines & Computer Printing Policy

Library staff are not suggesting any changes be made to this existing policy. The Copying Machines & Computer Printing policy will be presented on the Consent Agenda at the December 2019 Board Meeting.

8. New Business

Waites asked for more information on the process for discussing public comments. The trustees decided to discuss the matter here and now. The trustees discussed Ms. Ashley's comments from earlier in the meeting. President Garvin requested Cooper draft a letter of response to Ms. Ashley to be reviewed by the Board.

9. Miscellaneous Items

-none-

10. Closed Session item citing R.S.Mo. 610.021(2)

The trustees decided to place this matter on the December 2019 Board agenda rather than discussing the matter today.

11. Adjournment

There being no further business, Garvin called for a motion to adjourn. Moore moved to adjourn; Beecham seconded. Garvin yea, Chenevert, Jr. yea, Waites yea, Beecham yea, Moore yea. Motion carried.

The regular session was adjourned at 5:12p.m.

Board of Trustees

Business Office Manager