



**Springfield-Greene County Library Board of Trustees
October 18, 2005
Minutes**

The Springfield-Greene County Library Board of Trustees met on Tuesday, October 18, 2005, at the Willard Branch.

Members present: Bruce Chrisope, Krystal Compas, Gary Funk, Neal Guion, Cherri Jones, Morey Mechlin, Stephanie Stenger-Montgomery, Rodney Nichols

Member absent: Jean Woody

County Branch Coordinator Jim Schmidt gave a brief history of the Willard Branch. The branch has one full-time and four part-time employees, checks out an average of 7,000 items each month and has a materials budget of \$18,000 per year.

Disposition of Minutes: Chrisope moved to approve the September 20, 2005, minutes after correcting Tom Slaight's name as a Foundation Board reappointment and adding the Board's vote to the line of credit motion on page 3 of the minutes. Nichols seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Nichols yea. Motion carried.

Finance and Personnel Committee: Chair Bruce Chrisope reported that the committee will present a revised policy for evaluation of the Executive Director at the November Board meeting.

Through September, the Library was 1.7% under budget. Income and expense account numbers have been added for Café 641. Accounts are currently being set up in Quick Books for the café and journal entries will be made to reclassify expenses to the new account numbers.

Income included reimbursements from the Library Services and Technology Act (LSTA) for the computer hardware replacement grant. Miscellaneous Income included donations from the Wal-Mart Foundation for the Library Center, Republic and Fair Grove Branches for books and library materials.

Expenses included café furniture and equipment from Account 5232 Minor Equipment. The café expenses from this account will be reclassified to the new account number. Account 6416 Computer Software included meeting room scheduling software.

Chrisope moved to accept the financial report as presented. Guion seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Nichols yea. Motion carried.

Buildings and Grounds Committee: The Drury University architecture students will make a presentation to the Center City Branch Advisory Council on November 4. The meeting will be at 3 p.m. at the Drury School of Architecture building.

Programs, Services and Technology Committee: Chair Cherri Jones reported that the committee has two more sections to review of the Strategic Plan.

Library card registrations decreased 4.2% with a total of 1,707 new cardholders in September. Circulation increased 11% with 266,547 materials circulating systemwide. Systemwide, 1,343 groups used the meeting rooms with an attendance of 10,186 and 214 programs were held with an attendance of 4,337. There were 473,345 searches from the Library's electronic products. The web server recorded a total of 380,912 page views by 50,238 visitors during the month of September.

Report of the Director: Short-term borrowing will be minimal this year with projections of not borrowing from the line-of-credit until November. The Library will receive 41 cents per capita instead of 50 cents per capita in state aid due to cuts in the state budget.

Executive Director Annie Busch met with the Governor's educational liaisons, representatives of the Secretary of State's office and the Director of the Budget. The Secretary of State's office and the Director of the Budget are concerned about MOREnet and MOBIUS funding. Because of their higher education background, those representatives understand what is at stake. If MOREnet is cut from the state budget, it would cost the Library \$300,000-\$400,000 to replace the service.

The nonprofit information on the InfoLink web page has been re-designed to look similar to the Nonprofit Profit print publication. The pages are designed with new tools that will enable subject area staff to quickly update them to reflect current events or topics. Through this site, the Library will be able to easily promote new publications, the fundraisers' calendar, training opportunities and Internet links of interest to nonprofits.

State Librarian Sara Parker will retire the end of January. The Library staff are planning a reception for Parker in January or February.

The opening of Café 641 is behind schedule because of problems with the floor improvements. Equipment is scheduled for delivery the end of the week with opening anticipated near the end of the month.

Mechlin moved to adjourn the meeting. Jones seconded. Chrisope yea, Compas yea, Funk yea, Guion yea, Jones yea, Mechlin yea, Montgomery yea, Nichols yea. Motion carried.

The meeting adjourned at 4:25 p.m.

Board of Trustees

Debbie Eckert, Business Office Manager