



Springfield-Greene County Library Board of Trustees  
October 19, 2021  
Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met in regular session on Tuesday, October 19, 2021, at 4:00 p.m. at the Library Center.

Members of the Board of Trustees were present or absent as follows:

**Roll Call**

**Present/Absent**

Emily Denniston, President and Member:	Present
Clinton Beecham, Vice President and Member:	Present
Rachael Morrow, Treasurer and Member:	Present
Stacey Penney, Secretary and Member:	Present
Cindy Waites, Member:	Present
Michelle Nahon Moulder, Member:	Present
David Yancey, Member:	Present
Samuel Snider, Member:	Present
Chris Bozarth, Member:	Present

The President of the Board of Trustees called this meeting to order at 4:02 p.m.

David Cameron, Republic City Manager, presented to the Board, sharing the vision for the City of Republic and growth potential and opportunity looking into the future. Residential growth is expected to be 12.5% per year over the next five years. We discussed the potential for a destination library in Republic that aligns with the high traffic areas.

**Consent Agenda:**

- Minutes – September 21, 2021 Board Meeting  
A motion was made (Ms. Nahon Moulder) and seconded (Ms. Morrow) to approve the consent agenda with the above changes. Motion carried.

**Standing Committees:**

**Buildings & Grounds Committee:**

Mr. Beecham reported for the Building & Grounds Committee that met on October 12.

The Library Center - The Friends donation shed has been installed. The Youth Services flooring has also been completed. New directional traffic signs have been installed on Lyon and Lakewood.

Library Express East – A pre-development meeting was recently held. The area where LEE will be located is labeled as ‘heavy industrial’ but has been approved.

**Executive Committee:**

Ms. Denniston reported for the Executive Committee that met on October 12. The meeting consisted of previewing the October agenda and updates on the goals of the Director.

**Finance and Personnel Committee:**

Ms. Morrow reported for the Financial & Personnel Committee that met on October 19.

Specific documents covered included:

- Financial Highlights Report
- Monthly Budget Summary
- Balance Sheet
- Cash Flow Report

As of September 30, 2021, 25% of the fiscal year has elapsed with 20.9% of the budget being spent. The final portion of the land sale money was moved to the CFO in September and is reflected on the cash flow report. At the end of October, there will be a small transfer of interest from September and October to the fund and close the restricted capital bank account.

Salaries in September were at 23.9% of the budget because there were three pay periods in September. For payroll purposes, 27% of the year has elapsed due to the additional pay period in September. The September employee count was 214/214/211. We are still below the critical operating number of 222 staff with an approved number of 229.

Health insurance claims for the month of September were 44.1% of the budget. In addition to usual claims, this includes bills from two major COVID hospitalizations and one long-term rehabilitation case. We should be approaching the stop loss.

Total personnel costs are currently at 25.3% of the budget.

Professional services are slightly high at 28.5% of the budget due to higher than normal legal fees due to planned and unexpected items.

The biannual interest payment of \$4,500 was due in September. Because of cash available in the bond account of \$3,641.79 we only had to send a check for \$858.21.

The bid for the roof at the Library Station was approximately \$60,000 higher than budgeted. Following a review of the planned maintenance at the Library Station, the solution presented by Ms. Cooper after consulting with Leland was to not paint as planned (\$28,556 budgeted) and to only replace one of the HVAC systems rather than two (\$30,000 budgeted). A motion was made from the Finance & Personnel Committee and seconded (Ms. Waites) to authorize the transfer of funds in the budget as presented. Motion carried.

**Report of the Director:**

Ms. Cooper highlighted many items from the Executive Director’s Report for October 2021. Please see Executive Director’s Report for October 2021.

**Library Foundation update:**

Ms. Edmondson provided an update for the Foundation. The Foundation received \$6,440 in September and paid out \$470 for an event canopy. Endowments remain strong with a value of \$1.75 million, approximately \$200,000 higher than last year.

**Old Business:**

- MOU Update – A motion was made to table this conversation (Ms. Morrow) and seconded (Mr. Beecham) until the MOU is in a state to approve by the Board. Motion carried.

**New Business:**

- As President of the Board, Ms. Denniston, needs to appoint an ex officio to serve as a liaison between the Library Board and the Library Foundation. Meetings are held once monthly at noon (the Monday following the Library Board meeting). Ms. Nahon Moulder volunteered given the understanding around assuring flexibility with her court schedule. Andrea McKinney will be the incoming President of the Library Foundation Board.

**Miscellaneous Items:**

A motion was made (Ms. Penney) and seconded (Mr. Beecham) to go into closed session pursuant to R.S.Mo. §610.021(2) and R.S.Mo. §610.021(13) and approved by a roll call vote.

<u>Board Members</u>	<u>Yes/No</u>
Emily Denniston, President and Member:	Yes
Clinton Beecham, Vice President and Member:	Yes
Rachael Morrow, Treasurer and Member:	Yes

Stacey Penney, Secretary and Member:	Yes
Cindy Waites, Member:	Yes
Michelle Nahon Moulder, Member:	Yes
David Yancey, Member:	Yes
Chris Bozarth, Member:	Yes

The regular session adjourned at 5:13 p.m.

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Board of Trustees

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Planning & Development Librarian