



The COMMUNITY TECHNOLOGY CENTER Edge

Class Calendar
September–November 2019
Call 837-5011 for information.

- Free Computer Training
- Personal and Professional Development Resources
- Media Lab & 3D Printing

INSTRUCTOR-LED CLASSES



Improve your career and personal skills with **FREE** hands-on classes. An Edge instructor will guide you through practice exercises and help you build new computer and internet skills.

ONE-ON-ONE HELP



Reserve an hour with an Edge staff member for answers to your technology questions. We can help with specific questions about using your tablet or smartphone, creating and using an email account, getting started with Microsoft Office products and more. Please have your specific questions in mind when you register.

SELF-GUIDED TUTORIALS



Virtual Learning Center (VLC). Follow along step-by-step as a video instructor guides you through new technology and software skills. Interactive sessions allow you to take part in practice exercises and quizzes to reinforce your skills as you go. Repeat lessons as many times as you like, so you can learn at your own pace.



Lynda.com. Learn technology and business skills with online video courses you can watch anywhere. Register for a tutorial session at the Edge or visit thelibrary.org/lynda to set up a free account with your library card.



Mavis Beacon Teaches Typing. Build keyboarding or 10-key skills with guided lessons and practice games. This software customizes typing lessons in English or Spanish.

The Edge Community Technology Center is located on the lower level of the Midtown Carnegie Branch Library, 397 E. Central St.

Classes listed in bold are held at other library branches.

For more information, call 837-5011, or visit thelibrary.org/edge.

SEPTEMBER 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2 CLOSED	3 8:30-noon Tutorials 5:15-7:15 Google Apps	4 8:30-noon Tutorials 1-3 Learning Windows 10 4-7:15 Tutorials Library Center • 10-Noon Internet Basics • 1-3 Tutorials	5 8:30-noon Tutorials 1-3 Microsoft Excel 4-7:15 Tutorials	6 8:30-noon Tutorials 1-3 Facebook Republic Branch • 10-noon File Management • 1-3 Tutorials	7 8:30-12:30 Tutorials
9 Monday, September 9 8:30-noon Tutorials 1-3 Windows 10 Beyond 4-7:15 Tutorials Library Station • 10-noon Google Apps • 1-3 Tutorials	10 8:30-noon Tutorials 5:15-7:15 Microsoft Word	11 8:30-noon Tutorials 1-3 Internet Basics 4-7:15 Tutorials	12 8:30-noon Tutorials 1-3 Meet the Computer 4-7:15 Tutorials	13 8:30-noon Tutorials 1-3 Downloading Schweitzer Brentwood Branch • 10-noon Email for Beginners • 1-3 Tutorials	14 8:30-12:30 Tutorials
16 8:30-noon Tutorials 1-3 Internet Safety 4-7:15 Tutorials	17 8:30-noon Tutorials 5:15-7:15 Microsoft Excel	18 8:30-noon Tutorials 1-3 File Management 4-7:15 Tutorials Library Center • 10-noon Downloading • 1-3 Tutorials	19 8:30-noon Tutorials 1-3 Learning Windows 10 4-7:15 Tutorials	20 8:30-noon Tutorials 1-3 Microsoft Office Republic Branch • 10-noon Windows 10 Beyond • 1-3 Tutorials	21 8:30-12:30 Tutorials
23 1-3 Email for Beginners 4-7:15 Tutorials	24 8:30-noon Tutorials 5:15-7:15 Meet the Computer	25 8:30-noon Tutorials 1-3 Microsoft PowerPoint 4-7:15 Tutorials	26 8:30-noon Tutorials 1-3 Internet Basics 4-7:15 Tutorials	27 8:30-noon Tutorials 1-3 Google Apps Schweitzer Brentwood Branch • 10-noon Internet Safety • 1-3 Tutorials	28 8:30-12:30 Tutorials
30 8:30-noon Tutorials 1-3 Microsoft Word 4-7:15 Tutorials					

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Classes listed in bold are held at the library branch indicated.

OCTOBER 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 8:30-noon Tutorials 5:15-7:15 File Management	2 8:30-noon Tutorials 1-3 Meet the Computer 4-7:15 Tutorials Library Center • 10-noon Email for Beginners • 1-3 Tutorials	3 8:30-noon Tutorials 1-3 Windows 10 Beyond 4-7:15 Tutorials	4 8:30-noon Tutorials 1-3 Microsoft Excel Republic Branch • 10-noon Internet Basics • 1-3 Tutorials	5 8:30-12:30 Tutorials
7 8:30-noon Tutorials 1-3 Microsoft Office 4-7:15 Tutorials Library Station • 3-5 Tutorials • 6-8 Internet Basics	8 8:30-noon Tutorials 5:15-7:15 Email for Beginners	9 8:30-noon Tutorials 1-3 Windows 10 4-7:15 Tutorials	10 8:30-noon Tutorials 1-3 Facebook 4-7:15 Tutorials	11 8:30-noon Tutorials 1-3 Google Apps Schweitzer Brentwood Branch • 10-noon Learning Windows 10 • 1-3 Tutorials	12 8:30-12:30 Tutorials
14 CLOSED	15 5:15-7:15 Microsoft PowerPoint	16 8:30-noon Tutorials 1-3 Internet Basics 4-7:15 Tutorials Library Center • 10-noon Internet Safety • 1-3 Tutorials	17 8:30-noon Tutorials 1-3 Microsoft Word 4-7:15 Tutorials	18 8:30-noon Tutorials 1-3 Meet the Computer Republic Branch • 10-noon Google Apps • 1-3 Tutorials	19 8:30-12:30 Tutorials
21 8:30-noon Tutorials 1-3 Google Apps 4-7:15 Tutorials	22 8:30-noon Tutorials 5:15-7:15 Learning Windows 10	23 8:30-noon Tutorials 1-3 Downloading 4-7:15 Tutorials	24 8:30-noon Tutorials 1-3 Microsoft PowerPoint 4-7:15 Tutorials	25 8:30-noon Tutorials 1-3 Internet Safety Schweitzer Brentwood Branch • 10-noon Windows 10 Beyond • 1-3 Tutorials	26 8:30-12:30 Tutorials
28 8:30-noon Tutorials 1-3 Meet the Computer 4-7:15 Tutorials	29 8:30-noon Tutorials 5:15-7:15 Internet Basics	30 8:30-noon Tutorials 1-3 Microsoft Excel 4-7:15 Tutorials	31 8:30-noon Tutorials 1-3 File Management 4-7:15 Tutorials		

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NOVEMBER 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2
				8:30-noon Tutorials 1-3 Facebook Republic Branch • 10-noon Email for Beginners • 1-3 Tutorials	8:30-12:30 Tutorials
4	5	6	7	8	9
8:30-noon Tutorials 1-3 Learning Windows 10 4-7:15 Tutorials Library Station • 10-noon Email for Beginners • 1-3 Tutorials	8:30-noon Tutorials 5:15-7:15 Meet the Computer	8:30-noon Tutorials 1-3 Microsoft Word 4-7:15 Tutorials Library Center • 10-noon Microsoft Word • 1-3 tutorials	8:30-noon Tutorials 1-3 Internet Basics 4-7:15 Tutorials	8:30-noon Tutorials 1-3 Microsoft Office Schweitzer Brentwood Branch • 10-noon Internet Basics • 1-3 Tutorials	8:30-12:30 Tutorials
11	12	13	14	15	16
CLOSED	8:30-noon Tutorials 5:15-7:15 Google Apps	8:30-noon Tutorials 1-3 Internet Safety 4-7:15 Tutorials	8:30-noon Tutorials 1-3 File Management 4-7:15 Tutorials	8:30-noon Tutorials 1-3 Windows 10 Beyond Republic Branch • 10-noon Microsoft PowerPoint • 1-3 Tutorials	8:30-12:30 Tutorials
18	19	20	21	22	23
8:30-noon Tutorials 1-3 Microsoft Word 4-7:15 Tutorials	8:30-noon Tutorials 5:15-7:15 Windows 10	8:30-noon Tutorials 1-3 Microsoft Excel 4-7:15 Tutorials Library Center • 10-noon Google Apps • 1-3 Tutorials	8:30-noon Tutorials 1-3 Meet the Computer 4-7:15 Tutorials	8:30-noon Tutorials 1-3 Email for Beginners Schweitzer Brentwood Branch • 10-noon Microsoft Office • 1-3 Tutorials	8:30-12:30 Tutorials
25	26	27	28	29	30
8:30-noon Tutorials 1-3 Downloading 4-7:15 Tutorials	8:30-noon Tutorials 5:15-7:15 Microsoft PowerPoint	8:30-noon Tutorials 1-3 Google Apps 4-7:15 Tutorials	CLOSED	8:30-noon Tutorials	

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