

SPRINGFIELD-GREENE COUNTY LIBRARY DISTRICT
REQUEST FOR QUALIFICATIONS: CONSTRUCTION MATERIAL TESTING AND SPECIAL INSPECTIONS
REPUBLIC BRANCH LIBRARY – ADDITION AND RENOVATIONS

AUGUST 26, 2024

1. SUMMARY

- a. Outline of Project: The Springfield-Greene County Library District is seeking qualifications for the services of a third party special inspection and construction material testing firm for an approximately 22,000 square foot new building for the Republic Library Branch located in Republic, Missouri. The project will be a new build, site work to the existing parking lot, addition of a nature and walking trail.

Expected special inspections and testing include:

- Soils, some unsuitable soils and rock removal and replacement is expected.
- Foundation system includes reinforced concrete slab on grade with spread column footings and grade beams on a low volume change layer sub-grade.
- The building will be framed with structural steel beams and columns with roof joists and joist girders with welded and bolted connections and a steel roof deck.
- Metal stud framing construction.
- Glulam roof beams over the main library stacks room.
- Full bed depth stone veneer with mortar.
- Fire penetrations and joints limited to a 1 hour fire barrier at book drop storage room.

- b. Experience Requirements: Each respondent who submits qualifications shall hold any licenses as required by law. No qualifications will be considered that do not fully comply with the provisions as to licenses and insurance. Award of projects will be based on best qualified candidates at the Library's discretion.

- c. Submittal Requirements: Submittals will be accepted no later than 10:00 AM on Monday, September 16, 2024. Send by email to proposals@thelibrary.org in a PDF format.

1. Submissions received after 10:00am will be considered unresponsive and will be disqualified.

- d. Timeline: The project is expected to start construction in January of 2024 and conclude by the spring of 2026, with a focus on being finally complete prior to summer 2025. The precise schedule and sequence of construction activities will be developed by the Contractor, Nabholz Construction Corporation, at a later date.

- e. Reference Documents and Questions: Interested parties can obtain digital copies of project documents and direct any questions to Paragon Architecture (Attn: Jared Younglove, younglove@paragon-architecture.com).

2. WORK REQUIREMENTS

- a. The selected professional is expected to meet the requirements of IBC 2018 Section 1705 Required Special Inspections and Tests. Additional scope items may be negotiated with the selected professional pertinent to project specific elements and/or criteria.
- b. The selected professional is required to commit at least one Project Inspector who will be responsible for overseeing all testing and inspections required for the project and report to the Library's representative and its construction manager. The Project Inspector must have experience in overseeing testing and

inspection programs for similar projects; must have excellent management and communication skills; and the ability to work in partnership with the Library's representative and staff as required.

- c. The selected professional shall be required to prepare and submit written reports on all inspections and testing. Reports will summarize all findings, conclusions and recommendations determined during testing procedures. All reports shall be prepared under the supervision of a professional engineer registered in the State of Missouri. Reports will be typed and emailed to the Library, their representative and construction manager when completed.
- d. All personnel intended to work on the project shall be approved by the Library prior to working on site. All personnel shall comply with Library requirements and all applicable Federal, State, County and City laws governing safety, health and sanitation.

3. SUBMITTAL CRITERIA

- a. Library administration, along with the Architect of Record, will evaluate all responses based on the qualifications submitted. All submitting responses will be notified after a selection has been made.
- b. Submittals shall include and be organized as follows:

1. Company Background

- a. Company name, relevant address(es), and contact information.
- b. Structure of company, i.e., sole proprietorship, partnership, corporation, and size of company.
- c. Years company has been in business.
- d. Primary point of contact.
- e. Organizational description.

2. General Company History/Qualifications

- a. A brief history of the company, philosophy and the services routinely provided.
- b. The resumes of all persons to be assigned to the Library's project with their prospective roles identified.
- c. Documentation that the company includes licensed Professional Engineers in the State of Missouri.

3. Experience & References

- a. Describe experience in working with public entities, specifically libraries. List representative educational projects – in progress and completed. Include a reference point of contact. List a minimum of three (3) relevant projects in Missouri and include the following:
 - 1. Project name and location
 - 2. Year completed
 - 3. Short description of project including scope of work provided
 - 4. Name and contact information of representative tasked with daily responsibilities of the project Name and contact information for General Contractor or Construction Manager
 - 5. Cost of construction
 - 6. List of differentiating factors your firm possesses

4. Project Approach

- a. In three pages or less, please describe your planning, management and quality control approach to the project.

4. ADDITIONAL INFORMATION

- a. By submitting a response, respondents represent and warrant that all information provided in the response submitted shall be true, correct and complete. Respondents who provide false, misleading, or incomplete information, whether intentional or not, may be excluded.

- b. The Library and its representatives will not be responsible for the costs incurred by anyone in the submittal of responses.
- c. This RFQ is not a contract or a commitment of any kind. If it results in a contract offer by the Library, the specific scope of work, associated fees and other contractual matters will be determined during negotiations.
- d. The Springfield-Greene County Library District reserves the right to accept or reject all qualifications and proposals received through this request, to negotiate with all qualified offerors, or to cancel in part or in its entirety this request, if in the best interest of the Library.

END OF DOCUMENT